**Our Lady of Grace**

**Parish Pastoral Council (“PPC”)**

**Meeting Minutes of May 10, 2022**

**ATTENDEES:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Priests** | Father Kevin Finnegan | Father Nathan Hastings |  |  |
| **2022** | Steve Schreiber (Chair) | Art Hays | Mike DuMond | Lucy Winter |
| **2023** | Angela Ciagne (Vice-Chair) | Ben Ganje |  |  |
| **2024** | Caron Trierweiler (Secretary) | Bill Egan | Drew Pearson |  |
| **Trustees** | Chip Fuhrmann | Monique Maddox |  |  |
| **Guest Attendees** | Steve Bonello |  |  |  |

**Welcome & Prayer**: Father Kevin began the meeting with prayer. The PPC Chair, Steve Schreiber, welcomed the members to the meeting.

**Approval of Minutes**: Angela Ciagne asked for comments on the April meeting minutes. The members approved the April minutes as written.

**Ministry Reflection:** (Steve Schrieber)

* The Council discussed the below 3 questions regarding mission at OLG.
  + Mission: Do you feel that we as a parish are successful in its mission of making Jesus Christ known & loved?
  + Parish Life: Are there areas of parish life ministry that are lagging and/or have sizeable opportunities for improvement?
  + New Staff: What are 1 or 2 things we want the new ministry leads to know about our parish?
* Members agreed that many ministries are engaging parishioners to be missionary disciples.
* Areas of work –
  + Offer more support for both parents and students in high school to support their faith journey after confirmation
  + Consider idea of connecting Young Professionals as mentors to students in high school
  + Encourage ongoing foundation elements (attend mass, pray, join a small group or bible study, etc.)
* As new staff begin their work at OLG, they should be encouraged to immerse themselves in the different groups. Also, it would be helpful to invite new staff members out to coffee or dinner.

**Standing & Follow Up Items:**

1. ***Return to Mass*** (Mike DuMond/Art Hayes)
   * New Parishioner Sunday PPC volunteers - May 22nd: Caron & Art; June 26: Art & Ben
2. ***AOM*** (Bill Egan/Father Kevin)
   * Father Kevin shared the amazing news that we have achieved the completion of the capital campaign and the amount needed has been pledged/raised.
     1. Prior goal had been $28.5 million, but we have a $1 million in savings because a sprinkler system in the church in no longer required.
     2. This brings the goal number down to $27.5 million. The amount pledged/raised is currently $26.9 million, so we’ve nearly raised what is needed.
     3. A generous donation was recently received, and the remaining gap is less than $250,000.
     4. Work we will see in the next year includes:
        1. new lighting, pews, & sound system in the church
        2. bathrooms in commons that are handicap accessible
        3. current gymnasium converted to dining hall/cafeteria to serve school and church needs
   * ***Dedication*** – Dedication Weekend is September 17-18
     1. celebration for the expansion of OLG campus
     2. there will be activities for all ages and a special mass in the Parish Activity Center at 10am
3. ***Admin/Finance Updates***
   * ***Budget Update & Consent*** (Chip Fuhrmann) –
     1. 2021-22: Coming in ahead of budget due to a combination of higher collections and lower expenses, primarily from open positions in social justice & youth ministry
     2. 2022-23: Overall increase in budget of approximately $1.9 million from prior year due to revenue from Preschool and additional kindergarten class offset by costs associated with plant operating costs due to the larger campus and new staffing including preschool, fourth kindergarten class and Head of School.
        1. Increase in school enrollment from 665 to 705 students. Additionally, another 88 students enrolled in new pre-school (pre-k capacity is 125).
     3. Motion to consent to the 2022-23 budget. The motion was consented.
   * ***Staffing Updates*** (Father Kevin) –
     1. Associate for Mission & Justice – anticipate that this will be filled soon
     2. Marriage prep ministry – need a replacement
     3. Looking for new high school youth ministry
     4. Hired a new secretary
     5. Will get a new associate priest in mid-June
4. ***PPC New Member Recruiting Update*** (Angela Ciagne) – all 14 candidates received an email from Angela about next steps in process. The final 5 candidates will receive a phone call and invitation to join PPC for the June meeting. Candidates not selected will be contacted and invited to participate in other opportunities so support our mission of making Jesus Christ known and loved.
5. ***School Update*** (Father Kevin) – The search process for Head of School and upper and lower principals is moving forward. There are many good candidates, and the interviewing process begins in the next couple weeks. The Archdiocesan website has the OLG prospectus and lists the 8 open positions in the school. There are 6 middle school teacher openings. There is 1 teacher opening in the lower school as well as another kindergarten teacher for the new classroom. This is a thorough and prudent process; the search committee is not leaving any stone unturned.

**New Business**

1. ***Liaison Reports & Impromptu Reflections from Ministries*** 
   * ***School Age Faith Formation*** (Caron)
     + Encounter (grades 6-8) – Over 100 students enrolled and is a return to what is what pre-pandemic. Small group leaders developed personal relationships/community and retreats were offered through partnership with NET ministry. Still working to offer music consistently. PES sisters & Mrs. Lloyd requesting a repeat of last summer where we devote a weekend in August for recruitment (*i.e.* testimonial, create awareness, and promote becoming a catechist)
     + Sunday School & Faith Formation (grades 1-5) – 49 students enrolled in Sunday School and 154 students enrolled in Faith Formation. It was a joyful year, and these numbers are back to where they were pre-covid. Also, several new families have enrolled because they heard about the strength of the program. Another positive is that catechists expressed that they want to teach again in the Fall. Strong sense of community and students felt connected to the teacher/catechist. Opportunities are to offer music consistently, take away gym time, and bring back Children’s Liturgy of the Word.
   * ***Men’s Club*** (Ben)
     + The Gala was a huge success. Over 400 persons attended and raised $270,000.
     + The Fish Fry served 2700 meals.
     + The Men’s Club is excited to continue engaging the community and looks forward to the new facility.
   * ***Adult Formation: RCIA Follow up*** (Angela) – Angela will get phone numbers of the new RCIA so we can call them in June or July; invite to events and continue to be welcoming.
2. ***Wrap up & Closing Comments*** 
   * ***Closing Comments*** (Angela)
     + June is the joint end of year meeting for PPC and SAC. Spouses are invited are invited to attend the social.

**Contact Us**: The PPC meets the second Tuesday of the month at OLG. The 2021-2022 Council Chair is Steve Schreiber and the Vice Chair is Angela Ciagne. If you have ideas or issues that you would like to bring before the Council, you may reach out to Steve at 507-276-6081 or Angela at 612-616-5985. More information about the PPC, its members and its mission can be found on the OLG web site: [http://www.olgparish.org/parish-Council/](http://www.olgparish.org/parish-council/).