

Dear Parishioner,

Greetings! Welcome to our *Yellow Pages: A Guide to Ministries and Resources at Our Lady of Grace 2008-2009*! Please review this booklet carefully and pray about how God may be calling you to use your gifts in ministry in the coming year. We have many ministries going on within our parish that are all centered on deepening our faith and improving our community in some way. I would encourage you to participate in one of these ministries so that you can come to know our parish and your faith better.

Choose a volunteer ministry activity that best suits your time and talents and fill out the Adult Ministry Interest Form or the Children and Youth Ministry Interest Form found in the back of the *Yellow Pages*. We ask that every person, even those already in a ministry, complete a Ministry Interest Form each year to sign up for a new ministry, continue a current ministry, or discontinue a current ministry. Use one form per person. Extra forms are available at the parish office, on the kiosk in the commons, and at our Ministry Fair. Please return the completed Ministry Interest Form to the parish office, in the collection basket at Mass, or the Ministry Fair. You may also call or email the contact person for the ministry in which you wish to be involved.

Please plan to attend our annual Ministry Fair on September 6-7, 2008. Join us for refreshments and explore our many ministries at our Ministry Fair.

New to the *Yellow Pages* this year is the Gift Inventory Form. The Gift Inventory can help you match your gifts, talents and interests to the right ministry. Participation in the Gift Inventory does not constitute a commitment to serve. Rather, it gives the parish the opportunity to invite you to participate based on your gifts and interests rather than out of desperation. To complete the Gift Inventory, indicate which gifts, skills and interests describe you best and return it to the parish office or at a ministry fair. As ministry needs arise, the parish will contact you when your gifts match the current need. Rest assured, you can always decline the invitation, for your participation in the inventory does not commit you to anything!

God has gifted each of us with unique gifts and calls us to use them to build up the Reign of God. Many of you are already involved in the ministries at Our Lady of Grace and beyond. We thank you for that involvement and support you as you continue in ministry and in your discernment of how God is now calling you to use your gifts in ministry.

Thank you taking the time to reflect and pray about how God is calling you to serve. May the Holy Spirit bless and guide you.

Sincerely yours in Christ,

A handwritten signature in black ink, appearing to read "Bob Schwartz". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Father Bob Schwartz
Pastor

Table of Contents

History of OLG 3
 General Parish Information 4
 Parish & Ministry Directories 5
 Parish Advisory Governing Bodies 8
 Invitation to Volunteer Ministry & Stewardship of God's Gifts 9
 Choosing a Ministry 10

PARISH MINISTRIES & RESOURCES

Administration & Maintenance 12

- Parish Office Assistance 12
- Memorial Gardens 12

Clubs & Organizations 12–13

- Men's Club 12
- Women's Club 13

Faith Formation 13–18

- Adult Faith Formation 13
 - Adult Faith Formation Board
 - Bible Study
 - Annual Scripture Studies
 - Little Rock Bible Studies
 - Summer Scripture Institute
 - Christ Renews His Parish
 - Church Library
 - Rite of Christian Initiation of Adults
- Youth Ministry 15
- Child Faith Formation 16
- Preschool Faith Formation 17
- Vacation Bible School 18

Liturgical Ministry 18–20

Marriage Ministry 20

Music Ministry 20

New Parishioner Welcoming & Registration 21–22

Nursery 22

Parish Census 22

Pastoral Ministry 23–26

- Ministries of Prayer 23
 - Eucharistic Adoration
 - Eucharistic Ministers to the Homebound
 - Living Rosary Prayer Network
 - OLG Prayer Group
 - Our Lady Knitters and Crocheters Circle
- Ministries of Presence 24
 - Care Team Ministry
 - Parish Nurse Ministry
 - Funeral Hospitality
 - Stephen Ministry



• Ministries of Enrichment & Support 25

- Dementia Support Group for Caregivers
- Grief Support Ministry
- Mental Health Ministry
- Pastoral Ministry Library and Materials
- Our Lady Quilters
- Seniors Ministry
- Separated & Divorced Ministry
- Spirituality & Counseling Center

Parent School Organization 27-28

- Partners in Education 27

Social Justice Ministries 29–35

- Dignity of Life Ministry 29
 - Adoption Option
 - Community Caring for Life/Respect Life
- Finance Ministry 30
- Missions Ministry 30
 - Friends of the Orphans
 - The Ghana Project
 - Mazatlan Charities
 - St. Elizabeth Seton School

• Service Ministry 32

- Catholic Charities Branch I
- The Kateri Residence
- Loaves and Fishes
- Meals on Wheels
- St. Anne's Place
- St. Stephen's Human Services
- Volunteers Enlisted to Assist People (VEAP)

• Shelter Ministry 34

- Families Moving Forward

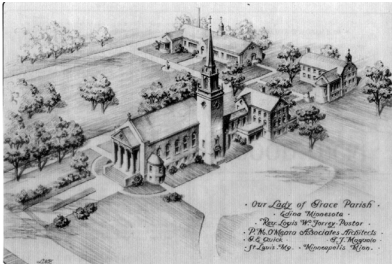
Stewardship & Shared Ministry 36–37

- Stewardship of Time and Talent: Shared Ministry 36
- Stewardship of Treasure and Development 37

Ministry Interest Form for Adults 39–40

Ministry Interest Form for Children & Youth 41–42

Gift Inventory Form 43–44



A Brief History

Our Lady of Grace parish began February 17, 1946 when Reverend Louis W. Forrey offered the first Mass for the parish on the stage at the Edina Theater at 50th and France. One hundred sixty-five families made up the new parish, coming mostly from St. Thomas the Apostle and Christ the King parishes. The community continued to celebrate Mass in the theater for three years while the first part of the building complex was constructed. On May 29, 1949, Mass was first celebrated in the new chapel/school/rectory/convent building.

Our Lady of Grace continued to grow until Sunday Masses overflowed and the school was overcrowded. As is typical of the “Let’s get it done” attitude of the Our Lady of Grace community, a new church, school addition and convent were built in 1957. Growth has continued in our community and in 1984, after a feasibility study, work was initiated to bring about our beautiful current worship space and gymnasium. On June 22, 1986, we celebrated our first Mass in the new building, and on September 18, 1988, we completed our new worship space with the dedication of an Austin pipe organ, one of the finest instruments of its kind in the world.

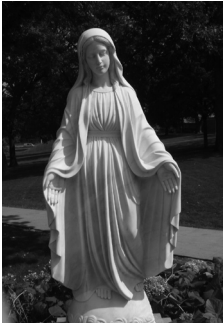
Our Lady of Grace completed a new addition to the school in 1999, and continued its growth with the addition of a new library annex, updated office space in the school, and an elevator.

Our Lady of Grace Today

- Our Lady of Grace is a community of more than 2,500 registered families and individuals.
- Our pastor is Father Bob Schwartz and our Parochial Vicar is Father Matthew Ehmke.
- Currently, we have approximately 650 students in our school (K–8) and approximately 700 students in our Faith Formation program, which includes the Sunday School through Confirmation programs.
- We are an active community with many different areas in which people can be involved.
- Our Lady of Grace is engaged in a capital campaign, *Honoring Our Past, Building Our Future*, to address our parish’s needs for maintaining the integrity of our parish buildings, creating an endowment for our parish school, and reducing our parish debt. For further information about the capital campaign, contact John Joslin, Director of Development and Planned Giving at 952.929.3317, ext. 219 or johnjoslin@olgparish.org.

General Parish Information

Parish Website: www.olgparish.org



MASSES

Lord's Day: Saturday 5:15 pm; Sunday: 7:30, 9:30 and 11:30 am, 6:00 pm

Weekdays: Monday – Friday 6:15 am and 9:00 am; Saturday 8:00 am

Holy Days: Consult Bulletin

RECONCILIATION

Saturdays from 9:30 am - 10:30 am in the back of church/room off the baptistry, and by appointment.

BAPTISMS

Baptismal preparation offered monthly. Call Sharon Pesavent at 952.929.3317 ext. 125 for dates and times.

WEDDINGS

Arrange at least 6 months in advance. Call one of our parish priests at 952.929.3317: Fr. Bob Schwartz, Pastor – ext. 102; Fr. Matthew Ehmke, Parochial Vicar – ext. 104.

NURSERY

Available during 9:30 am and 11:30 am Sunday Masses.

CONFIDENTIAL PREGNANCY HELP

ACCL — A Community Caring for Life: 952.938.4496.

BULLETIN DEADLINE

Ten days prior to distribution date. Call Sharon Pesavent at 952.929.3317 ext. 125 concerning bulletin announcements.

NEW PARISHIONER REGISTRATION

New Parishioner Orientation and Registration Sessions are held once or twice per month in the parish dining room. You need to attend only one session. For information on the dates and times of the sessions, complete an Our Lady of Grace New Parishioner Interest Form (in the kiosk in the commons) and return it to the Parish Office (someone will call you), or call the Parish Office at 952.929.3317, or watch the parish bulletin.

WANT TO KNOW MORE ABOUT THE CATHOLIC FAITH?

You are invited to participate in a special journey in the Catholic Faith called the RCIA—Rite of Christian Initiation of Adults. This journey is for non-Catholics wanting to know more about the Catholic faith and for Catholics wishing to complete their initiation into the Catholic Church, i.e. were baptized Catholic, but have yet to receive their First Communion and/or Confirmation. The RCIA is a wonderful way to explore everything you always wanted to know about Catholicism. No one is ever pressured to be received into the Church. One need not be a parishioner to attend. Contact Fr. Matthew Ehmke, ext. 104; or Anne Tiller, Director of Adult Faith Formation & Social Justice, ext. 113, for more information.

Parish Directory

*Unless otherwise noted, the phone area code is 952 and all email addresses contain the following suffix: @olgparish.org

Fr. Robert Schwartz, STD - Pastor	929.3317 x102 929.0048 (for emergencies ONLY)	frbobs
Fr. Matthew Ehmke, M Div - Parochial Vicar	929.3317 x104 929.1587 (for emergencies ONLY)	frmatthew
Rev. Mr. Tony Pasko - Deacon	944.1994 (home)	thadeac@aol.com

ADMINISTRATION

Deacon Bob Durham, BS Bus Adm - Parish Administrator	929.3317 x105	robertdurham
Nick Hall, BA - Accountant	929.3317 x107	nickolashall
Sharon Pesavent - Bulletin Editor & Parish Secretary	929.3317 x125	sharonpesavent
Parish Secretary	929.3317 x103	
Diane Blake, BA - Hospitality Coordinator	952.929.8528	dlblake2@comcast.net
John Joslin, BA - Dir. Development & Planned Giving	929.3317 x219	johnjoslin
Paula Berry - Administrative Support	929-3317 x111	paulaberry
Todd Boster - Facility Manager	929-3317 x226	toddboster
Receptionist (evenings): - Pamela Berry (Mon-Thurs, evenings & Fridays all day)	929.3317 x103	pamelaberry

FAITH FORMATION

Anne Tiller, MARE - Director of Adult Faith Formation & Social Justice	929.3317 x113	annetiller
Nancy Hochschild, BAT, BAC - Youth Minister	929.3317 x262	nancyhochschild
Bo Schmidt, BAT, MA Ed - Youth Minister	929-3317 x264	boschmidt
Robin Loch, BAT - Child (Grades 1-6) - Nursery - Vacation Bible School	929-3317 x162	robinloch
Mary Carte, MS Ed - Preschool (Sunday School)	929.3317 x127	olgsundayschool@yahoo.com
Faith Formation Assistant	929.3317 x118	

Parish website: www.olgparish.org

FAX: 952.929.4612

LITURGY AND MUSIC

Melissa Miller, MAT - Director of Liturgy	929.3317 x110	melissamiller
Dr. Christopher Wallace, DMA - Director of Music	929.3317 x112	organist
Shelly Aebi, MA Mus - Associate Director of Music	929.3317 x112	choirdirector
Jason Vanselow - Music Leader (11:30 am Sun Mass)	612.269.9109	jason_vanselow@hotmail.com
Leah Strand - Music Leader (6:00 pm Sun Mass)	651.295.5176	lrstrand@gmail.com
Lynda Mader - Music Leader (Children's Choir)	952.994.2059	lynda@maderfamily.org
June Regan - Sacristan	929.3317 x110	

PASTORAL MINISTRY

Beryl Schewe, MBA, MDiv, BCC - Director of Pastoral Care	929.3317 x106	berylschewe
Casey Warren, RN, CPN - Parish Nurse	929.3317 x220	caseywarren
Paula Berry - Administrative Support	929-3317 x111	paulaberry

SHARED MINISTRIES (VOLUNTEERS)

Mary Ann Marschall, MARE - Director of Shared Ministries	929.3317 x115	maryanmarschall
Paula Berry - Administrative Support	929-3317 x111	paulaberry

SOCIAL JUSTICE MINISTRIES

Anne Tiller, MARE - Director of Adult Faith Formation & Social justice	929.3317 x113	annetiller
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SCHOOL (School email addresses: @olgschool.net)

Maureen Trenary, Ed S - Principal	929.5463 x121	maureentrenary
Elaine Nikrad, BS Elem Ed - Assistant Principal	929.5463 x114	elainenikrad
Richelle Dudziak - School Admin. Assistant	929.5463 x122	richelledudziak
Linda Bakken - School Secretary	929.5463 x123	lindabakken

School website: www.olgschool.net

FAX: 952.929.8170

Ministry Directory

Ministry	Contact	Phone	Ext.	Email
Administration Volunteers	Parish Secretary	952.929.3317	x103	
Adoption Option	Betty Garrity	952.926.3239		
	Gertrude Rocheford	952.936.9652		
Altar Servers	Fr. Matthew Ehmke	952.929.3317	x104	frmatthew@olgparish.org
	Parish Secretary, Scheduler	952.929.3317	x103	
Anointing Mass	Beryl Schewe	952.929.3317	x106	berylschewe@olgparish.org
Anointing of the Sick	Beryl Schewe	952.929.3317	x106	berylschewe@olgparish.org
Baptism Team	Melissa Miller	952.929.3317	x110	melissamiller@olgparish.org
Baptismal Alb Fabric Cutter & Sewer	Lu Ann Carter	952.929.5393		luca53@comcast.net
Bible Study (Wed evening)	Dolores Seashore	952.941.1586		
Bible Study with Art Zannoni	Anne Tiller	952.929.3317	x113	annetiller@olgparish.org
Bible Study–Institute & Annual	Anne Tiller	952.929.3317	x113	annetiller@olgparish.org
Blood Pressure Screening	Casey Warren	952.929.3317	x220	
Care Team Ministry	Casey Warren	952.929.3317	x220	
Catholic Charities Branch I	Anne Tiller	952.929.3317	x113	annetiller@olgparish.org
Christ Renews His Parish	Men's - Deacon Tony Pasko	952.944.1994		thadeac@aol.com
	Women's - Ingrid Pasko	952.944.1994		thadeac@aol.com
Church Decorators–Art/Environment	Melissa Miller	952.929.3317	x110	melissamiller@olgparish.org
Community Caring for Life	Anne Tiller	952.929.3317	x113	annetiller@olgparish.org
Community Resources	Beryl Schewe	952.929.3317	x106	berylschewe@olgparish.org
Dementia Support Group	D'Anne Briggs	952.935.8333		deedeeb01@comcast.net
Endowment Advisory Committee	John Joslin	952.929.3317	x219	johnjoslin@olgparish.org
Enrichment and Support	Beryl Schewe	952.929.3317	x106	berylschewe@olgparish.org
Eucharistic Adoration	Mary Hodgdon	952.941.2493		mlhodgdon@comcast.net
Eucharistic Ministers	Melissa Miller	952.929.3317	x110	melissamiller@olgparish.org
	Parish Secretary, Scheduler	952.929.3317	x103	
Eucharist to the Homebound	Beryl Schewe	952.929.3317	x106	berylschewe@olgparish.org
Faith Formation				
Adult & Social Justice	Anne Tiller	952.929.3317	x113	annetiller@olgparish.org
Youth Ministry	Nancy Hochschild	952.929.3317	x262	nancyhochschild@olgparish.org
	Bo Schmidt	952.929.3317	x264	boschmidt@olgparish.org
Child Grades 1-6	Robin Loch	952.929.3317	x162	robinloch@olgparish.org
Sunday School (Pre/K)	Mary Carte	952.929.3317	x127	olgsundayschool@yahoo.com
Vacation Bible School	Robin Loch	952.929.3317	x162	robinloch@olgparish.org
Faith Formation Support	Faith Formation Assistant	952.929.3317	x118	
Families Moving Forward	Jennifer Karlen	952.829.7133		thekarlens@comcast.net
Finance Council	Deacon Bob Durham, Staff	952.929.3317	x105	robertdurham@olgparish.org
	Greg Schmidt, Chair	952.944.0875		greg@schmidtcpas.com
Friends of the Orphans	D'Anne Briggs	952.935.8333		deedeeb01@comcast.net
Funeral Hospitality	Diane Blake	952.929.8528		dllblake2@comcast.net
Funeral and Funeral Planning	Beryl Schewe	952.929.3317	x106	berylschewe@olgparish.org
The Ghana Project	Anne Tiller	952.929.3317	x113	annetiller@olgparish.org
Greeter Ministry	Mary Ann Marschall	952.929.3317	x115	maryannmarschall@olgparish.org
Grief Support Ministry	Paula Berry	952.929.3317	x111	paulaberry@olgparish.org
	Beryl Schewe	952.929.3317	x106	berylschewe@olgparish.org
Health and Wellness Lunch & Learn	Casey Warren	952.929.3317	x220	caseywarren@olgparish.org
Hospitality Coordinator	Diane Blake	952.929.8528		dllblake2@comcast.net
The Kateri Residence	Jerry Peterson	952.941.3107		jjcpeterson@aol.com
Lectors	Melissa Miller	952.929.3317	x110	melissamiller@olgparish.org
	Mollie Raih, Training	952.920.1323		raih@sprynet.com
	Parish Secretary, Scheduler	952.929.3317	x103	
Library, Church	Connie Retzlaff	952.929.1506		
Liturgical Ministry	Melissa Miller	952.929.3317	x110	melissamiller@olgparish.org
Liturgy Committee	Matthew Boockmeier	952.831.0051		matt.boockmeier.j8pl@statefarm.com
Living Rosary Prayer (confidential prayer requests)	Sue Anderson	952.925.9290		bssgox@aol.com

Ministry Directory

Ministry	Contact	Phone	Ext.	Email
Loaves & Fishes	Mary Jean & Richard Weigel	952.920.2151		rwweigel@gmail.com or mjjw119@gmail.com
Marriage Prep/PREPARE Ministry	Deacon Tony & Ingrid Pasko	952.944.1994		thadeac@aol.com
	Greg & Pat Salmi	952.920.9171		salm0054@umn.edu
Mazatlan Charities	Kay & Irv Carr	952.925.3373		ceacarr@aol.com
Meals on Wheels	Ann Elliott	952.928.8811		aecelliott@msn.com
	Bob Kroth	612.889.5720		bobbvee1@aol.com
Memorial Gardens	Bonnie Schmidt	952.944.0875		bonnieks@comcast.net
Memorial Masses	Parish Secretary	952.929.3317	x103	
Men's Club	Jeff Hansen	952.833.2130		jeff.hansen@ryancompanies.com
	Kyle Kirsch	952.931.9323		kyle.kirsch@axa-advisors.com
Mental Health Ministries	Martha Stolarik	952.922.8279		joukeesandgenes@gmail.com
Ministry and Boundaries Training	Mary Ann Marschall	952.929.3317	x115	maryannmarschall@olgparish.org
	Parish Secretary or Pam Berry, Reg.	952.929.3317	x103	
Ministry to the Separated & Divorced	Beryl Schewe	952.929.3317	x106	berylschewe@olgparish.org
Music Ministry	Dr. Christopher Wallace/Shelly Aebi	952.929.3317	x112	
New Parishioner Welcoming	Mary Ann Marschall, Staff Contact	952.929.3317	x115	maryannmarschall@olgparish.org
Session Registration	Parish Secretary or Pam Berry	952.929.3317	x103	
Welcoming Team	Katie Hollerman	952.356.6588		katiehollerman@edinarealty.com
Nursery	Robin Loch	952.929.3317	x162	robinloch@olgparish.org
Our Lady Knitters & Crocheters Ministry	Mary Jane Sushak	952.941.6026		
Our Lady of Grace Prayer Group	Maureen Wong	952.927.0089		
Our Lady Quilters	Bernice Schrenk	952.830.9895		
	Mary Jane Sushak	952.941.6026		
Parent School Organization	Amy Clancy	952.922.3701		aclancy@comcast.net
Parish Census	Fr. Bob Schwartz	952.929.3317	x102	frbobs@olgparish.org
Parish Nurse Ministry	Casey Warren	952.929.3317	x220	caseywarren@olgparish.org
Parish Office Assistance	Parish Secretary	952.929.3317	x103	
Parish Pastoral Council	Taige Thornton, Chair	952.929.0546		
Pastoral Ministry	Beryl Schewe	952.929.3317	x106	berylschewe@olgparish.org
Prayers for the Sick and Dead at Mass	Parish Secretary	952.929.3317	x103	
RCIA(Rite of Christian Initiation for Adults)	Fr. Matthew Ehmke	952.929.3317	x104	frmathew@olgparish.org
River of Life Prayer Corner (Bulletin)	Sharon Pesavent	952.929.3317	x125	sharonpesavent@olgparish.org
St. Anne's Place Ministry	Linda Gergen	952.928.9303		
St. Elizabeth Seton School Ministry	Bill Egan	952.922.3947		wegan@oppenheimer.com
St. Stephen's Human Services	John Schneider	952.926.4024		
School Board	Sheila Letscher	952.545.0456		sletscher@comcast.net
Seniors Ministry	Beryl Schewe	952.929.3317		berylschewe@olgparish.org
Shared Ministry:				
Stewardship of Time and Talent	Mary Ann Marschall	952.929.3317	x115	maryannmarschall@olgparish.org
Social Justice Finance Ministry	Sheila Folkestad	952.926.4511		sfolkestad@comcast.net
Social Justice Ministry	Anne Tiller	952.929.3317	x113	annetiller@olgparish.org
Spirituality and Counseling Center	Beryl Schewe	952.929.3317	x106	berylschewe@olgparish.org
Stephen Ministry	Mary Herman	952.829.8888		
Stewardship of Treasure and Development	John Joslin	952.929.3317	x219	johnjoslin@olgparish.org
Strategic Planning	John Joslin	952.929.3317	x219	johnjoslin@olgparish.org
Ushers	David Franske	952.925.0657		dave@franske.com
Vacation Bible School	Robin Loch	952.929.3317	x162	robinloch@olgparish.org
VEAP	Cathe Ciche	952.922.5272		cathe-c@comcast.net
	Pat Gorman	952.920.3080		hprg27@comcast.net
Wedding Coordinator Ministry	Sheila Lind	952.926.8279		lind@visi.com
Women's Club	Maria Fernandez de Arriaga	612.920.0360		almudena_arriaga2@yahoo.es
	Martha Stolarik	952.922.8279		joukeesandgenes@gmail.com
Youth Ministry	Nancy Hochschild	952.929.3317	x262	nancyhochschild@olgparish.org
	Bo Schmidt	952.929.3317	x264	boschmidt@olgparish.org

Parish Advisory Governing Bodies

PARISH COUNCIL

Contact—Taige Thornton, Parish Council Chair 952.929.0546

Mission—To provide a vehicle for parish members to express their ideas, concerns, and priorities. To foster a greater sense of community within the parish. To act as an advisory board to the Pastor.

Council Members

Individuals elected to serve three-year terms; two openings each year with one additional member appointed by the council; elections held in spring.

FINANCE COUNCIL

Contacts—Deacon Bob Durham, Staff Contact 952.929.3317 ext. 105, robertdurham@olgparish.org;

Greg Schmidt, Committee Chair 952.944.0875, greg@schmidtcpas.com

Mission—To foster the spirit of Christian stewardship of time, talent, and treasure and oversee parish financial vitality. Committee members are appointed.

ENDOWMENT ADVISORY COMMITTEE (EAC)

Committee oversees, advises and promotes contributions to the Our Lady of Grace parish, school, and Father Cassidy endowments through memorial and outright gifts as well as estate gifts, bequests, charitable gift annuities and other planned gift procedures. Open to interested parishioners, especially with backgrounds in law, publicity, development, finance, investment and/or trust management, estate planning and other related fields.

EAC Chair—Thomas Letscher, JD, 952.545.0456, sletscher@comcast.net or TLletscher@oppenheimer.com

EAC Marketing Subcommittee Chair—John McNeill, 612.578.2365, jmmcneill@originalmktg.com

Our Lady of Grace Staff Contact—John Joslin, 952.929.3317 ext. 219, johnjoslin@olgparish.org

STRATEGIC PLAN IMPLEMENTATION TEAMS

Contact—Loras Sieve, Chair 952.920.5293; John McShane, Co-Chair, 952.842.9222

Mission—To oversee the implementation of the parish strategic plan through the following areas and in collaboration with the appropriate existing committees:

Plant and Facilities

Finance [with Finance Council]

Stewardship, Shared Ministry, and Development Communications

SCHOOL BOARD

Contact—Sheila Letscher 952.545.0456, sletscher@comcast.net

Mission—To provide direction and establish policy relative to the K-8 school program at Our Lady of Grace. The goal is to provide quality education in a nurturing, Christian environment.

Board Members

Nine representatives of the parish, elected on a rotating basis, to serve three-year terms.

Trustees

Mollie Raih	952.920.1323
Richard Ward	952.942-5523

Parish Council (current members)

Carlos Alfonzo	952.928.8407
Dan Farley	952.926.0081
Cherie Fesenmaier	952.922.8503
Monique Maddox	952.944.1146
Taige Thornton	952.929.0546
Daryl Eastburg	952.926.6612
Sue Anderson	952.925.9290
Joe Gryskiewicz	952.842.1000
Dick Keller	952.925.0304

Our Stewardship of God's Gifts: extraordinary gifts extraordinary opportunities



All we have and are is a gift from God. God has given each of us gifts to share—and indeed, they are extraordinary because they come from God! We are called by our baptism to share these God-given gifts to build up the Reign of God. Stewardship is the lifelong task and responsibility held in common by all baptized Christians to use their own unique gifts, time, talents, treasure, and personhood to build up the Reign of God. The Stewardship of Time and Talent—plus our personhood—is Shared Ministry. The Stewardship of Treasure is the sharing of our financial gifts.

Our Lady of Grace is a community that helps us to realize our baptismal call to live the vision of Christ in the world by forming, supporting, and nurturing us in a spirit of mutuality to share our God-given gifts of time, talent, and treasure generously, both within and beyond our parish community.

We invite you to use this booklet to help you take a look at our many extraordinary ministry opportunities and to listen to how God might be calling you to share your extraordinary gifts in ministry.

“As each one has received a gift use it to serve one another as good stewards of God’s varied grace.”

1 Peter 4:10

“There are different gifts but the same Lord; there are different workings but the same God who produces all of them in everyone. To each individual the manifestation of the Spirit is given for some benefit...But one and the same Spirit produces all of these...”

1 Corinthians 12:4–7, 11a

Choosing a Ministry

You want to help by signing up for one of the many volunteer ministries at Our Lady of Grace, but you may feel that you do not have something special to offer. However, as Saint Paul says in Romans 12:4–8, God has graced each of us with gifts to be used to help further God’s Reign. In other words, God has gifted each of us with something special to offer:



“For as in one body we have many parts, and all the parts do not have the same function, so we, though many, are one body in Christ and individually parts of one another. Since we have gifts that differ according to the grace given to us, let us exercise them: if prophecy, in proportion to the faith; if ministry, in ministering; if one is a teacher, in teaching; if one exhorts, in exhortation; if one contributes, in generosity; if one is over others, with diligence; if one does acts of mercy, with cheerfulness.”

STEPS IN CHOOSING A MINISTRY

1. Find a quiet place and time.
2. Pray: Ask the Holy Spirit to guide, inspire, and help you to discern your call to ministry.
3. Reflect: Do a self-assessment of your gifts. (The Gift Inventory on p43 may help you with this assessment.)
 - What are my talents and skills? (Music, teaching, prayer, etc.)
 - What are my likes? (Children, elderly, people, knitting, etc.)
 - Do I have any special abilities or experience, including life experience?
 - What are my dislikes?
4. Review the Yellow Pages: Sometimes just looking at what is available will provide the revelation you need to make a choice and get involved.
 - What grabs my attention or peaks my interest?
 - How would I like to grow or what would I like to learn?
 - How might my gifts (talents, abilities, experience, skills, etc.) be used in one or more of these ministries?
 - Where is God calling me to serve?

The fact that you are reading these pages is a positive sign. It most likely means that you are ready to become a volunteer minister. It seems Jesus could well have been thinking about ministers in Matthew 25:37–40:

“Then the righteous will answer him and say, ‘Lord, when did we see you hungry and feed you, or thirsty and give you drink? When did we see you a stranger and welcome you, or naked and clothe you? When did we see you ill or in prison, and visit you?’ And the king will say to them in reply, ‘Amen, I say to you, whatever you did for one of these least brothers of mine, you did for me.’”

Our Lady Of Grace has a ministry for every skill & interest.

If you like to do **committee and planning work**, try:

- Stewardship of Treasure & Development (p. 37)
- Men's Club (p. 12)
- Women's Club (p. 13)
- Social Justice Ministries Committee (p. 29)
- Liturgy Committee (p. 19)
- Shared Ministry Committee (p. 36)
- Parish Census (p. 22)

If you like **teaching or working with adults**, consider:

- Baptism Team Ministry (p. 18)
- Marriage Preparation/Prepare Ministry (p. 20)
- RCIA Volunteer Ministers (p. 15)
- New Parishioner Welcoming Team (p. 21)
- Ministries of Enrichment and Support (p. 25)
- Ministries & Boundaries Training Facilitator (p. 36)
- Stephen Ministry (p. 25)
- Pastoral Care Steering Committee (p. 23)
- Health Cabinet (p. 24)

If you would like to participate in ministries designed for **people in need**, try:

- Families Moving Forward (p. 34)
- Care Team Minister or Transportation Minister (p. 24)
- Missions Ministry (p. 30)
- Service Ministry (p. 32)
- Shelter Ministry (p. 34)
- Eucharistic Minister to the Homebound (p. 23)
- Nurse Volunteer Minister (p. 24)

If you have **office skills** to share, offer to:

- Work for the Parish Census team (p. 22)
- Volunteer for the Church Library (p. 14)
- Help maintain the Pastoral Ministry Library and Materials (p. 26)
- Volunteer for Parish Office Assistance (p. 12)
- Shared Ministry Office Assistance (p. 36)

If you would like to **participate at Mass**, or **promote social justice**, contact:

- Liturgical Ministry (p. 18)
- Social Justice Ministries (p. 29)
- Music Ministry (p. 20)

If you would like to **help organize events**, consider:

- Seniors Ministry (p. 26)
- Shared Ministry (p. 36)
- Wedding Coordinator Ministry (p. 20)

If you enjoy **working with children**, try:

- Youth, Child, and Preschool Faith Formation (p. 15)
- Vacation Bible School (p. 18)
- Parish Nursery (p. 22)
- Partners in Education at OLG School (p. 27)

If you are **creative or good with your hands**, contact:

- Baptism Alb Cutter (p. 18)
- Memorial Gardens (p. 12)
- Music Ministry (p. 20)
- Our Lady Knitters and Crocheters (p. 24)
- Our Lady Quilters (p. 26)

If you have **limited time available** for volunteer ministry, or cannot commit long-term, consider:

- Substitute Catechist (p. 17)
- Funeral Hospitality (p. 25)
- Our Lady of Grace Prayer Group (p. 24)
- Blood Pressure Clinic Minister (p. 24)
- Our Lady Knitters and Crocheters (p. 24)
- Grief Support Minister (p. 25)

In addition to the opportunities listed here, Our Lady of Grace offers clubs, Bible study, retreats, and philanthropic organizations seeking volunteers. Please read the entire Yellow Pages booklet to learn about these and other wonderful volunteer ministry opportunities.

Parish Ministries and Resources

Required Background Checks & Training:

The Archdiocese of Saint Paul and Minneapolis requires background checks and safe environments training for volunteer ministers who work with or have regular contact with minors or vulnerable adults. When you sign up for a particular ministry, the coordinator of that ministry will inform you as to whether or not you need a background check for that ministry and will provide you with the appropriate forms and information necessary to complete the background check if it is required. The coordinator will also let you know the dates and times of the required "Ministry and Boundaries: Creating Safe Environments" trainings at Our Lady of Grace.



ADMINISTRATION & MAINTENANCE

Parish Office Assistance

Contact— Parish Secretary 952.929.3317 ext. 103

Mission—To offer assistance to the parish support staff in order to maintain the smooth operation and preservation of our parish office.

Collection Counters

Count Sunday and special collections on Monday mornings from 9:00 am – 12:00 pm. Collections are counted every Monday morning.

Daytime Receptionists

Answer main parish office phone and assist with a modest amount of office work. 8:30 am – 4:00 pm one or two days per month.

Parish Mailing/Booklet Assistant

Assist with assembling parish mailings and booklets or packets as needed.

Memorial Gardens

Contact—Bonnie Schmidt 952.944.0875, bonnieks@comcast.net

Mission—To plant, nurture and maintain flower gardens surrounding the church and administration buildings.

Memorial Gardens Coordinator

Plan and schedule planting and cleanup of all existing gardens and pots. Purchase needed materials. 3–5 hours in spring for planting and delivering materials. 30 minutes each week for own garden area and oversee other areas.

Gardener

Take responsibility for maintenance of specific section of garden and assist with spring and fall planting and cleanup. Thirty minutes every 1–2 weeks for own section during growing season. 3–4 hours in spring and fall for planting and cleanup of gardens.



CLUBS & ORGANIZATIONS

Men's Club

Contacts—Jeff Hansen 952.833.2130, jeff.hansen@ryancompanies.com;

Kyle Kirsch 952.931.9323, kyle.kirsch@axa-advisors.com

Mission—To unite the men of Our Lady of Grace to promote spiritual and social interest, and to aid in the charitable work of the parish. All men of the parish are welcome.

Women's Club

Contacts—Maria Fernandez de Arriaga, 612.920.0360, almudena_arriaga3@yahoo.es;
Martha Stolarik, 952.922.8279, joukeesandgenes@gmail.com

Mission—To advocate for women and support and empower all women at Our Lady of Grace to connect and build community, grow in faith knowledge and spirituality, and develop in leadership and service.

Women's Club Leadership Team

Direct, guide and coordinate the development and implementation of the Women's Club. Monthly one to two hour meetings plus one to two hours per month working on projects or events at own convenience within required deadlines as needed. Help at one to two of the Women's Club events per year. One year commitment renewable upon mutual agreement and discernment.



FAITH FORMATION

ADULT FAITH FORMATION (For complete listing of offerings, see the Adult Faith Formation Booklet)

Contact—Anne Tiller, Director of Adult Faith Formation & Social Justice 952.929.3317 ext. 113

Mission—To promote and nurture adults toward growth in a mature adult faith that is “a living, explicit and fruitful confession of faith.” (General Directory for Catechesis, No. 82)

Adult Faith Formation Board

Mission—To aid and advise in the development of adult faith formation programs in accordance with directives of the Archdiocese, the Pastor, and the Parish Council.

Bible Study

Mission—To provide a key element of Adult Faith Formation by studying the Word of God in both the Old and New Testaments for a deeper understanding of Sacred Scripture and for a fuller Christian spiritual life.

The Adult Faith Formation scripture series varies each year and includes a wide range of topics related to the Sacred Scriptures. Class sessions are offered at varied times to accommodate diverse parishioner schedules.

Annual Scripture Studies

The Adult Faith Formation Board, in conjunction with the Pastor, coordinates outside speakers to lead various large group Bible Studies at Our Lady of Grace. These scripture studies usually include weekly presentations & some small group discussions.

Coordinators

Publicize, register participants, assign small groups, help coordinate childcare and arrange for set up.

This year's offering:

- *Discovering Mary Again for the First Time*: Morning and evening sessions, September 18 – November 6, 2008
- Lenten Scripture Series: To be announced.

Little Rock Bible Studies (Fall and Spring)

Contact—Dolores Seashore 952.941.1586 (Wednesday evening sessions)

Dolores Seashore, M.A. and Ed.S. Religious Studies, facilitates fall and Lenten scripture studies from the Catholic Little Rock Series, known for its high level scholarship and approachable content. Dolores has taught numerous Bible studies. Each member is charged a fee to cover the cost of materials. Various home Bible Studies also take place in the homes of Our Lady of Grace parishioners.

Summer Scripture Institute

Contact—Anne Tiller, Director of Adult Faith Formation & Social Justice 952.929.3317 ext. 113, annetiller@olgparish.org

The Summer Scripture Institute is a concentrated week-long scripture study consisting of three series options offered during the same week in the summer. Participants are welcome to enroll in more than one series because the classes are offered at various times each day. All classes take place at Our Lady of Grace. Dates, topics, and scripture scholar facilitators are announced each spring.

Set Up Assistants

Help set up for each class, including nametags, folders, refreshments, etc.

Christ Renews His Parish (CRHP)

Contacts—Men's CRHP: Deacon Tony Pasko 952.944.1994 or Women's CRHP: Ingrid Pasko 952.944.1994, thadeac@aol.com

Mission—To provide a parish-based, spiritually enriched weekend retreat once a year.

CRHP is an annual retreat program presented by parishioners for parishioners. It is a thirty-hour retreat experience that takes place on the parish campus, and is available to all parishioners twenty-one years and older. There are separate retreats for women and men. Persons who attend are invited to be part of a team to minister the next CRHP retreat weekend.

CRHP Participants

Any adult parishioner (21 or older) interested in sharing and growing in his or her faith in a small group atmosphere.

Time commitment: Your only commitment is to attend the retreat weekend. Participation in team formation for a subsequent retreat weekend is totally optional.

Church Library

Contact—Connie Retzlaff 952.929.1506

Mission—To provide parishioners with a collection of current books by predominantly Catholic authors, periodicals, and current audiovisual materials and videotapes with a family focus.

Librarian

Buys books and videos, does various administrative tasks, and organizes annual book sale in coordination with the Director of Adult Faith Formation. Time commitment varies.

Assistant Librarian

Manages circulation of library materials by checking in and reshelving returned materials. One to two hours per week.

Library Cataloger

Catalogs new materials for the library using the Dewey Decimal System, creates labels and pockets for materials, creates catalog cards, & maintains a new materials list. One to two hours per week.

Library Catalog Card Filer

Maintains catalog cards.

Library Shelf Checker

Maintains the shelf order of books and other materials in the library. One to two hours per week.

Library Overdue Phone Caller

Contacts parish library patrons and reminds them of past due checked out materials. Answers questions or relates information between patrons and librarians, i.e. lost materials, etc. About an hour per month.

RCIA—Rite of Christian Initiation of Adults

Contact—Fr. Matthew Ehmke, 952.929.3317 ext. 104, frmatthew@olgparish.org

Mission—To reach out to, welcome, and initiate non-Catholics into the Catholic faith, culture and sacramental way of life, thereby building the Kingdom of God.

What do Catholics believe? Why do they believe these things? Why do Catholics do what they do?

These are important questions that require experience, thought, prayer, and relationships. To address these questions, RCIA participants of various ages and backgrounds explore together the paschal meaning of their lives. Ideally, the RCIA process engages the entire parish in welcoming and initiating these inquirers into the liturgy and life of the parish. As a result, the parish faith community renews its own faith.

When: Formal RCIA gatherings begin in the fall and continue through the Easter Season.

Weekly Meetings: Thursdays, 7:00 – 9:00 pm, August – May (no sessions during Thanksgiving or Christmas holidays)

Who are the participants?

Inquirers: The RCIA process is designed for persons who are not baptized and for persons who are baptized Christians from other Christian denominations. RCIA gives the inquirer the opportunity to explore the Catholic faith without pressure to join the Catholic Church. RCIA is also open to Catholics who wish to complete their initiation or simply learn more about their faith.

Volunteer Ministers: Parishioners serve as their schedule allows and as their role requires as catechists, sponsors, support staff. Full training and support is provided.

Who are the volunteer ministers?

Catechists: The primary role of the catechist is to share and explain the faith of the Church. Catechists, either individually or as a group, help schedule, plan, and lead presentations on the faith. Catechists may also lead discussions of the scriptures during Sunday Masses when the candidates and catechumens are dismissed. Catechists are asked to respond to questions, concerns, and needs of participants with the help of the RCIA team.

Sponsors: The primary role of the sponsor is to mentor a particular candidate or catechumen as they prepare to receive the sacraments of the Church and as they prepare to live their new life as a Catholic Christian. Theirs is a ministry of presence and of accompaniment in the spiritual journey.

Support Team: In order to engage the parish and to involve the participants, the RCIA process requires a variety of supportive ministries. We need persons willing to help with communications, to serve as hosts, and to help plan retreats.

YOUTH MINISTRY

Contacts—Nancy Hochschild, 952.929.3317 ext. 262, nancyhochschild@olgparish.org;

Bo Schmidt, 952.929.3317 ext. 264, boschmidt@olgparish.org

Confirmation Mission—To help prepare young people for the celebration and reception of the Sacrament of Confirmation.

Youth Ministry Mission—The Our Lady of Grace Youth Ministry vision is to create, foster and maintain a safe and loving Catholic Christian environment while bringing youth to Christ through the sacraments, Christian service, spiritual growth and social fellowship.

We base our ministry around Christ's gospel message and instill in our youth that they are loved, they are valued, and they are not alone. As a community we must surround our youth with faithful, caring adults to help lead their lives to Christ. Here are the events offered:

- Senior High Youth Group (songs, activities, trust games, talks)
- Mission trips and summer camps
- Ski trips and weekend retreats
- Service projects
- FNO (Friday Night Out): activity-based program promoting community and friendship for middle school youth

Volunteer Ministry Positions Needed:

Grade 9 Confirmation Catechist

Commits to weekly catechetical teaching for year of program. Follows schedule and curriculum from Director of the Confirmation program. Mandatory training required. Yearly commitment.

High School Youth Group Leader

Takes an active and consistent role in our senior high youth program by leading small groups, chaperoning off-campus events/retreats, and acting as an adult role model to senior high youth. Mandatory training required. Yearly commitment.

Grade 6 – 8 Faith Formation Catechist

Commits to weekly catechetical teaching for year of program. Mandatory training required. Yearly commitment.

Friday Night Out (FNO) Assistant

Adult leader, age 16 and older, acting as chaperone on FNO evening activities or week/weekend retreats/events. Time commitment varies.

Youth Faith Formation–Parent Teen Board

To guide and support the youth ministers and the pastor to represent the parents of children involved in the youth faith formation programs in the areas of social, service, spiritual and sacraments.

CHILD FAITH FORMATION

Contact— Robin Loch 952.929.3317 ext. 162, robinloch@olgparish.org

Mission—To provide for the instruction of young parishioners in the faith, teachings and traditions of the Catholic Church, engaging them in active participation in living the gospel message of Jesus Christ and in the life of the parish community.

Team Catechist

Be present weekly on Wednesdays 4:30 to 5:40 or 6:30 to 7:40 to teach with another catechist, leading a small group of ten to thirteen children learning about our faith from a professionally prepared, easy to follow textbook. Faith Formation tuition waived.

Classroom Assistants

Weekly assist the catechist of a small group of ten to thirteen students with attendance, crafts, going to liturgical celebrations in chapel or church, and any other need the catechist may have.

Substitute Catechists

Be available to teach from a professionally prepared lesson plan for a small group of students once a month on Wednesday afternoons or evenings.

Hospitality Support

Be available to help with special events either on Wednesday evenings or on First Eucharist celebration days.

Hall Monitors

Once or twice a month to help direct students to their classrooms. Occasional office support.

Nursery Volunteers

Provide weekly care for younger children of catechists and volunteers during class time in the nursery.

Office Support

Assemble booklets, replenish inventory supplies, assemble mailings, photocopy materials once a month. Depending on task, can be done at home.

Leader—Liturgy of the Word for Children

Lead children from Church to the Dining Room, proclaim the Gospel from the Children's Lectionary, and facilitate discussion from a professionally prepared lesson.

Child Faith Formation Board

To aid and advise in the development of Child Faith Formation programs in accordance with directives of the Archdiocese, the Pastor, and the Parish Council. Members meet once a month to do strategic planning for goals, activities and textbooks for the following year.

PRESCHOOL (SUNDAY SCHOOL) FAITH FORMATION

Contact—Mary Carte 952.929.3317 ext. 127, olgsundayschool@yahoo.com

Mission: We nurture preschoolers' faith by creating an inviting environment and planting the seeds of faith through fun activities and sharing the gift of ourselves.

Team Catechists

As a team (so invite some friends or make new ones), preview lessons and take turns teaching (plans and materials provided). Two volunteers are needed in class each Sunday from 9am-11am or 11am-1pm.

Activity Specialists

Share your talents; play, read, sing, act or juggle? You have the talent; we have the kids. So come join in the fun! This position makes its own schedule.

Room Parent

Help coordinate parents for seasonal events for one hour a month.

Office Assistant

Willing to copy & collate in September? Then email your availability and make your own schedule.

Coffee Crew

While your children are in class, meet fellow parents and assist the program on an as needed basis. Choose either 9am-10:30am or 11am-12:30pm and sign up for as many Sundays as you wish.

Hall Monitors

While your children are in class, meet fellow parents and assist the program on an as needed basis.

VACATION BIBLE SCHOOL (VBS)

Contact— Robin Loch 952.929.3317 ext. 162, robinloch@olgparish.org

Crew Leaders

Lead a group of children through the different stations during VBS week.

Vacation Bible School Music/Crafts/Games/Food Helpers

Help with one of these areas as children rotate through each activity.

Vacation Bible School Decorators

Plan, set up and take down decorations for halls, gym and rooms to reflect the theme of VBS. These should be completed the week before VBS.



LITURGICAL MINISTRY

Contact—Melissa Miller 952.929.3317 ext. 110, melissamiller@olgparish.org

Mission—To encourage full and active participation in the worship life of the parish.

Altar Server

Contact—Fr. Matthew Ehmke 952.929.3317 ext. 104, frmatthew@olgparish.org

Serve at weekend liturgies, daily 9:00 am liturgies, holiday liturgies, parish funerals, and weddings. Open to any interested boy or girl, fifth grade or older. Training is required and provided for liturgies: Mass, Funerals, Weddings, and Stations of the Cross. Time commitment is according to published schedule. Renewable each year.

Art and Environment Committee (Church Decorators)

Contact—Melissa Miller 952.929.3317 ext. 110, melissamiller@olgparish.org

Design and create environment for worship. Time commitment involves meetings and time to accomplish the tasks. Renewable each year.

Baptism Team Member

Contact—Melissa Miller 952.929.3317 ext. 110, melissamiller@olgparish.org

Welcome and provide assistance to families who are having their children baptized at Our Lady of Grace. Team members (working in groups of 2 or more) greet parents, their babies, and other family members and friends as they arrive at the church and escort them to their places in the church. Team members also set up for the baptism liturgies and assist the presider with the liturgy. Baptism liturgies are the first and fourth Sundays of the month at 1:00 pm. Finally, Baptism team members are present at the 9:30 am and 11:30 am Masses on the third Sunday of the month for the Reception and Enrollment of babies to be baptized. They greet family members and prepare them for their part in the Mass. Time commitment: Assisting with one baptism liturgy or one Rite of Reception and Enrollment per month. All team members receive ongoing formation in the initiation sacraments.

Baptism Alb Fabric Cutter & Sewer

Contact – Lu Ann Carter 952-929-5393, luca53@comcast.net

Cut fabric for infant/child baptismal albs from a simple pattern, approximately 3–4 times per year. These are then given to a seamstress for finishing.

Eucharistic Minister

Contact—Melissa Miller 952.929.3317 ext. 110, melissamiller@olgparish.org

Distribute Eucharist at weekend and special liturgies. Training offered quarterly. Time commitment: Rotating schedule at the Mass of your choice. Three-year commitment, renewable at the end of three years. Confirmed youth welcome to apply.

Greeter Coordinator

Contact—Mary Ann Marschall 952.929.3317 ext. 115, maryannmarschall@olgparish.org

Trains, schedules, and communicates with greeters. Approximately two hours per month. One year commitment, renewable each year.

Greeter

Contact—Mary Ann Marschall 952.929.3317 ext. 115, maryannmarschall@olgparish.org

Greet congregation as they enter building before weekend and special liturgies. Distribute bulletins after Mass. Approximately one liturgy per month.

Lector

Contact—Melissa Miller 952.929.3317 ext. 110, melissamiller@olgparish.org

Trainer—Mollie Raih 952.920.1323, raihs@sprynet.com

Proclaim the Word at weekend and special liturgies. Training provided in late fall and spring. Special training times for youth lectors. Time commitment: Rotating schedule at the Mass of your choice. Renewable each year. Youth and adult candidates welcome to apply.

Linen and Vigil Light Care

Contact—Melissa Miller 952.929.3317 ext. 110, melissamiller@olgparish.org

Clean and care for liturgical linens and vigil lights on a scheduled basis.

Liturgy Committee

Contact—Melissa Miller, 952.929.3317, ext. 110, melissamiller@olgparish.org;

Matthew Boockmeier, Committee Chair, 952.831.0051, matt.boockmeier.j8pl@statefarm.com

Mission—The Liturgy Committee at Our Lady of Grace parish exists to serve in the advancement of the parish mission: We work in collaboration with parish Liturgy staff to continuously enhance the way we worship as a community centered on Jesus Christ present in the celebration of the Eucharist. Committee members will accomplish this by representing Our Lady of Grace while:

- Establishing a vision and long term goals for liturgy and worship at our parish;
- Influencing matters of policy and key decisions related to liturgy;
- Assessing liturgical events and ministries; and
- Bringing forth liturgy-related issues and ideas for consideration.

Liturgy Resource People

Contact—Melissa Miller 952.929.3317 ext. 110, melissamiller@olgparish.org

Assists with worship, environment, and housekeeping details as called upon: artists, decorators, sewers, craftspeople, florists, telephone callers, communicators, publicity, and hymnal upkeep.

Marriage Ministry

See description under MARRIAGE MINISTRY.

Music Ministry

See description under MUSIC MINISTRY.

Plant Care

Contact—Melissa Miller 952.929.3317 ext. 110, melissamiller@olgparish.org

Water and care for interior plants after Christmas and after Easter; other times as needed.

RCIA—Rite of Christian Initiation of Adults

See description under ADULT FAITH FORMATION.

Usher

Contact—David Franske, Usher Coordinator 952.925.0657

Greet and seat assembly, direct traffic flow, take collections, distribute bulletins after each liturgy, and prepare the church for the next liturgy. Time commitment: Rotating schedule at the Mass of your choice. Renewable each year.

Vestment Care

Contact—Melissa Miller 952.929.3317 ext. 110, melissamiller@olgparish.org

Clean and care for liturgical vestments on a scheduled basis.



MARRIAGE MINISTRY

Marriage Preparation/Prepare Ministry

Contact—Deacon Tony & Ingrid Pasko 952.944.1994, thadeac@aol.com;

Greg and Pat Salmi 952.920.9171, salm0054@umn.edu

Mission—To help couples prepare for the lifelong covenant commitment of sacramental marriage.

Prepare Couple

Assists priest or deacon in preparing couples for marriage. Time commitment: Seven hours training upfront. Meet with two to three couples each year for a total of 16–24 hours annually. Semiannual meetings with the ministry group.

Wedding Coordinator Ministry

Contact—Sheila Lind 952.926.8279, lind@visi.com

Work in pairs with couples at rehearsal and on the wedding day to facilitate a smooth and prayerful liturgy. Training required. The wedding coordinators discuss the rehearsal with the bride and groom, conduct the wedding rehearsal, assist the wedding party, prepare for liturgy and distribute the Eucharist. Three to four hours per wedding.

Wedding Ministry Chairperson

Contact—Sheila Lind 922.926.8279, lind@visi.com

In addition to the above, the chairperson attends a wedding workshop every other month and is the liaison to the parish priests and staff as needed.



MUSIC MINISTRY

Contacts—Dr. Christopher Wallace 952.929.3317 ext. 112, organist@olgparish.org;

Shelly Aebi 952.929.3317 ext. 112, choirdirector@olgparish.org

Mission—To provide inspirational and special music for parish liturgies on a weekly and as needed basis.

Schola Cantorum

Adult four-part choral group; Classical repertoire. Sings at 9:30 am Sunday Mass, Labor Day to Pentecost and at special presentations throughout the year. Rehearsal Thursdays 7:00 – 9:00 pm and Sundays 8:45 – 9:15 am.

Canticle

Contacts— Jason Vanselow, 612.269.9109, jason_vanselow@hotmail.com

Adult contemporary ensemble; Sings at 11:30 am Sunday Mass, Labor Day to Pentecost. This group is reforming. Contact Jason or the music office at 952.929.3317, ext. 112 for more information.

Children's Choir

Contact— Lynda Mader, 952.994.2059, lynda@maderfamily.org

Parish-wide children's choir open to youngsters in kindergarten through fifth grade. Sings once at Advent/Christmas, Lent and Easter seasons.

Sunday 6:00 pm Music Group

Contact—Leah Strand 651.295.5176, lrstrand@gmail.com

High school choir; Contemporary repertoire. Sings at 6:00 pm Sunday Mass year-round. Rehearsals: Sunday 4:30 – 5:45pm. Vocalists and instrumentalists are welcome.

Cantor

Volunteer ministry positions to lead sung prayer at Daily 6:15 and 9:00 am Masses. Audition required.



NEW PARISHIONER WELCOMING & REGISTRATION

Contact—Mary Ann Marschall 952.929.3317 ext. 115, maryannmarschall@olgparish.org

Mission—The New Parishioner Welcoming Process welcomes, orients, and registers new parishioners at Our Lady of Grace. The goals of the process are to: Welcome into and help people become a real part of the Our Lady of Grace parish family; offer new parishioners opportunities for active involvement in the ministries of the parish; help new parishioners become connected and stay connected in the parish

Greeter Coordinator

See description under LITURGICAL MINISTRY.

Greeters at Sunday Liturgy

See description under LITURGICAL MINISTRY.

Packet Coordinators

Design, assemble, evaluate, and revise the New Parishioner Packet as needed. One year commitment renewable each year.

Telephone Caller Coordinator

Divide up and distribute the list of new parishioners to call to the New Parishioner Phone Callers. Once per month following the monthly or semi-monthly new parishioner orientation and registration sessions. Approximately one to two hours per month. One year commitment renewable each year.

Telephone Caller

Call new parishioners following the monthly or semi-monthly new parishioner orientation and registration sessions. Welcome them and ask if there are questions or concerns. Approximately one to two hours per month. One year commitment renewable each year.

Welcoming Team

Contact: Katie Hollerman, Welcoming Team Coordinator 952.356.6588, katiehollerman@edinarealty.com

To register for a New Parishioner Orientation & Registration session, contact the Parish Secretary or Pam Berry 952.929.3317, ext. 103, pamelaberry@olgparish.org

Mission—To welcome and orient new parishioners at our new parishioner orientation and registration sessions.

Welcoming Team Coordinator

Orient, train, schedule, and communicate with Welcoming Team members for new parishioner sessions. Be a part of the Welcoming Team for one new parishioner session per month. Request additional new parishioner packets as needed. Approximately two to four hours per month. One year commitment renewable each year.

Orientation and Registration Session Hosts

Facilitate and host one new parishioner session per month. Assist with giving tours of our facility and be willing to share why you are a part of Our Lady of Grace parish. Monthly one hour sessions plus approximately 1–1½ hours preparation, set up and clean up time each month. One year commitment renewable each year.

Orientation and Registration Session Assistants

Assist with set up, hospitality, and giving tours of our facility for one new parishioner session per month. Be willing to share why you are a part of Our Lady of Grace parish. Approximately 1½ hours per month. One year commitment renewable each year.

Orientation and Registration Session Historian

Be present at and give a brief 5–7 minute presentation on the history of Our Lady of Grace parish at one new parishioner session per month. Assist with giving tours of our facility and be willing to share why you are a part of Our Lady of Grace parish. Approximately 1½ hours per month. One year commitment renewable each year.



NURSERY

Contact— Robin Loch 952.929.3317 ext. 162, robinloch@olgparish.org

Mission—To provide a comfortable, safe, caring and interesting environment for the youngest members of our parish community while their parents attend 9:30 or 11:30 am weekend Masses or other functions.

Nursery Supervisors

Supervise children in the nursery. Must be over 18 years old.

Child Care Aides

Assist nursery supervisors in the nursery. Age of aides: 6th grade through high school.



PARISH CENSUS

Contact—Father Bob Schwartz 952.929.3317 ext 102, frbobs@olgparish.org

Mission—To conduct a thorough census of the parish.

Coordinating Committee Member

Design, plan, and coordinate the various aspects of taking a parish census. Time commitment: two to four hours per month for approximately one year.

Census Form Design/Desktop Publishing Assistant

Design and prepare the parish census form to be distributed to parishioners to collect census data.

Parish Census Mailing Assistant

Assist with assembling the pieces of the parish census mailing (forms, letters, etc.) to be sent out to parishioners.

Parish Census Phone Caller

Assist with making follow-up phone calls to parishioners regarding the parish census.

Parish Census Data Entry Assistant

Enter data from the parish census forms into the parish database. One to two hours per week for about three to four months as the forms are returned. One to two hours per month the remainder of the year.



PASTORAL MINISTRY

Contact—Beryl Schewe 952.929.3317 ext. 106, berylschewe@olgparish.org

Mission—To serve and witness as being the presence and compassion of Jesus Christ in times of special need.

Pastoral Care Steering Committee

Advisory committee on the direction of pastoral care at Our Lady of Grace. Meets quarterly.

MINISTRIES OF PRAYER

Eucharistic Adoration

Contact—Mary Hodgdon 952.941.2493, mlhodgdon@comcast.net

Mission—To maintain perpetual adoration of the Blessed Sacrament.

Head Coordinator for Eucharistic Adoration

Organizes and conducts annual sign-up for Eucharistic Adoration participants and oversees the placement of all participants into specific time slots for the year (40 – 60 hours commitment one time per year). Weekly time commitment varies to do phone calls.

Hourly Coordinator

Finds substitutes as needed. Time commitment varies each week according to the need.

Prayer Minister

Prayer Ministers commit to pray one hour weekly before the Blessed Sacrament in the Blessed Sacrament Chapel on a scheduled basis.

Eucharist Ministers to the Homebound

Contact—Beryl Schewe 952.929.3317 ext. 106, berylschewe@olgparish.org

Mission—To provide the Eucharist to those in our parish who are sick or homebound.

Eucharistic Minister to Homebound

Visit parishioners in their homes and share the Eucharist with them. Training is provided. Visit 4–5 homebound per month. Training provided.

Living Rosary Prayer Network

Contact—Sue Anderson 952.925.9290, bssgox@aol.com

Mission—To pray one decade of the Rosary each day for people in need.

Coordinator

Record and distribute prayer requests on a timely basis via mail or email to team captains and prayer persons. Daily prayer two to three hours monthly to communicate prayer requests and news.

Prayer Team Captain

Distribute prayer requests and news to prayer team members. Daily prayer one to two hours monthly to communicate with prayer team members.

Prayer Person

Pray one decade of the Rosary daily for prayer intentions.

Our Lady of Grace Prayer Group

Contact—Maureen Wong 952.927.0089 (evenings)

Mission—To pray for the needs of our parish, community, and world.

Prayer Group Member

Pray together out loud one decade of a meditated rosary and a chaplet of Divine Mercy. Thursday evenings, 8:00 – 9:00 pm in the Adoration/Daily Mass Chapel. Time commitment: One hour per week.

Our Lady Knitters and Crocheters Circle

Contact—Mary Jane Sushak 952.941.6026

Mission—To pray while knitting or crocheting prayer shawls for homebound, ill, or other parishioners who need a prayer shawl, and to knit or crochets hats and mittens, caps for newborns and other community needs.

Our Lady Knitters & Crocheters

Knit or crochet simple prayer shawls in the comfort of your own home or join our knitting and crocheting circle on Thursdays from 9:45 am–noon. While knitting, pray for the health and healing of the person who will receive the prayer shawl and pray for God’s love for oneself, the receiver’s family, friends, and care team. Knitting instructions are provided and are available at the front desk of the Parish Office. Prayer shawls are to be returned to the Parish Office to be blessed and delivered to parishioners who need them.

MINISTRIES OF PRESENCE

Parish Nurse Ministry

Contact—Casey Warren 952.929.3317 ext. 220, caseywarren@olgparish.org

Mission—To be concerned with and support each individual’s physical, emotional, spiritual, and social well-being in keeping with his/her relationship to God, family and neighbor.

Care Team Minister

Care Team Members help others in need like a good neighbor or extended family. Team members may provide help grocery shopping, driving for doctor’s appointments, respite care, light household or yard chores. Training is provided. Time commitment: 4–6 hours per month.

Blood Pressure Clinic Minister

Volunteer registered nurses help to staff our blood pressure clinic each Sunday, also after the first Friday Mass of each month. They provide blood pressure readings along with consultations.

Health Cabinet Minister

Health Cabinet Minister serves to act to bring health issues of concern to the parish at large through the liaison of the parish nurse. Using the personal expertise of the member, the faith community’s health of body, mind and spirit is enhanced. One of the programs sponsored by the Health Cabinet is the Health and Wellness Lunch and Learn, which provides education on health issues. Watch the Parish bulletin for more information.

Nurse Volunteer Minister

Volunteer registered nurses help to staff Flu Shot clinics in the fall, Stroke clinics in the winter, and other health related workshops and clinics as needed. Time commitment is 1–3 hours per clinic or workshop. Assist with clinics and workshops as nurse is available.

Transportation Minister

Transportation member to drive others in need to doctor's appointments, etc.; could be a one or two way trip as the member's time dictates. Volunteer driver comes out of transportation pool and only as available. Training provided.

Funeral Hospitality

Contact—Diane Blake 952-929.8528. dlblake2@comcast.net

Mission—To provide hospitality to families following funeral services.

Food Providers

Be willing to provide a salad or dessert for funeral luncheons when called. Approximate time: once a month.

Kitchen Workers

Assist in preparing, serving and/or cleaning up for funeral luncheons or buffets. Approximate time: once a month, 2–4 hours, generally from 10:00 am to 2:00 pm.

Stephen Ministry

Contact—Mary Herman, 952.829.8888

Mission—To be a listening presence and one-on-one support for those in need.

Stephen Minister

Stephen Ministers must commit to a 50 hour training prior to being placed with a care receiver. Once trained, Stephen Ministers provide ongoing support for their care receivers, typically meeting weekly. Stephen Ministers also attend bimonthly support and supervision sessions. Time commitment: six hours per month. Training begins January 2009.

MINISTRIES OF ENRICHMENT AND SUPPORT

Dementia Support Group for Caregivers

Contact—D'Anne Briggs 952.935.8333, deedeeb01@comcast.net

Mission—To provide support and education for those who care for a loved one with memory loss. Meets every 3rd Wednesday of the month.

Dementia Caregiver Group Facilitator

Training is provided through the Alzheimer's Association to facilitate a support group that meets every 3rd Wednesday of the month. Commitment varies.

Grief Support Ministry

Contact—Paula Berry 952.929.3317 ext. 111, paulaberry@olgparish.org

Mission—To provide support after the loss through death of a loved one for one year with phone calls, cards and support and encouragement.

Grief Support Minister

Grief support ministers write those who have experienced a loss through death to invite them to events especially designed to support grieving parishioners; they also send cards and grief information to the bereaved during the first year of the loss. Training provided.

Mental Health Ministry

Contact—Martha Stolarik 952.922.8279, joukeesandgenes@gmail.com

Mission—To provide ongoing mental health education and support. For more information see the brochure in the kiosk in the commons.

Pastoral Ministry Library and Materials

Contact—Connie Retzlaff, 952.929.1506

Mission—To provide resource materials to the Our Lady of Grace community about grief, prayer, spirituality, and more.

Resource Minister

Resource minister assists in maintaining pastoral care resources, including books, brochures, bulletin boards and racks of material available. Keeps information organized, available and accessible to all.

Our Lady Quilters

Contacts—Bernice Schrenk 952.830.9895;

Mark Jane Sushak 952.941.6026

Mission—To provide warm, colorful and comfortable quilts for parishioners and non-parishioners in need.

Our Lady Quilter

Assemble lap size quilted coverlets. We meet every Tuesday 9:00 am – 11:00 pm (perfect attendance not required) at the Our Lady of Grace parish office.

At Home Machine Sewer

Simple sewing of blocks and borders (instructions & materials included). Time commitment: At your convenience.

Seniors Ministry

Contact—Beryl Schewe 952.929.3317 ext. 106, berylschewe@olgparish.org

Mission—To provide ongoing support and education to Our Lady of Grace seniors.

Seniors Ministry Event Coordinator

Event coordinator helps plan program events, helps with set up, advertising, and various program needs. Time commitment varies.

Separated and Divorced Ministry

Contact—Beryl Schewe 952.929.3317 ext. 106, berylschewe@olgparish.org

Mission—To provide ongoing support and education for those undergoing marriage separation or divorce.

For more information see the brochure in the kiosk in the commons.

Spirituality and Counseling Center

Contact—Beryl Schewe 952.929.3317 ext. 106, berylschewe@olgparish.org

Mission—To provide on-site counseling and spiritual direction and resources for the community of Our Lady of Grace.

For more information see the brochure in the kiosk in the commons.



PARENT SCHOOL ORGANIZATION (PSO)

Contact—Amy Clancy, 952.922.3701, aclancy@comcast.net

Mission—To encourage active involvement of parents and teachers in support of Our Lady of Grace School. Members of PSO can:

- Provide classroom support services;
- Participate in and assist with fundraisers and school events;
- Donate items such as grab bags, food, gift certificates, etc., or new supplies.

Partners in Education (P.I.E.)

A volunteer program that allows students one-on-one or small group time with a volunteer to work on math or reading. As of July 1, 2004, the Archdiocese of Saint Paul and Minneapolis requires background checks for volunteer ministers who work with or have regular contact with minors or vulnerable adults. This requirement applies to all adults who volunteer to work with Our Lady of Grace School children.

Partners in Education Assistant

Volunteers typically work one to two hours per week and are scheduled during the school day. Schedules are flexible. Love of children and learning highly desired. Please note that this may or may not be volunteer work in your own child's classroom.

The Parent School Organization (PSO) members are parents or guardians of Our Lady of Grace School students who have paid the annual PSO dues. PSO offers the following volunteer ministry opportunities for its members. For more information and to sign up, please contact Carla Deinema at 952.938.6360 or Mary Thompson at 952.936.0787.

Art Liaison Art Masterpiece: A program for grades K–6 which introduces students to art, brought together by the Minneapolis Institute of Arts and the Community Resource Pool.

Book Fair: A one night opportunity to purchase books at Barnes and Noble Bookstore where a portion of the store's proceeds go to Our Lady of Grace School.

Box Tops for Education: A General Mills program that gives cash for specially marked box tops.

Bravo Music: A program for grades K–5 which introduces children to musical masterpieces.

Carnival: A major spring event open to the community.

Family Mass and Breakfast: A Fall and Spring event for the students to attend with a family member or special friend. Four events in total.

Family Resource Network: A program to assist families in times of need.

Gift Wrap: A fundraiser organized through Innisbrook Co.

Graduation: A brunch held for the eighth graders and their families after the graduation ceremony.

Gym Uniforms: A required uniform for middle school physical education and sold at registration.

Health Liaison: Organize and coordinate Fall Screening; work with Mrs. Splatt to coordinate nurse office volunteers.

Hospitality: Provides food and/or refreshments at PSO functions and teacher/staff functions.

Juniors Great Books: An interpretive reading and discussion program for grades 1–6.

Legislation Coordinator: Keeps current on issues affecting private schools and informs PSO Board of findings and required actions.

School Library: Schedule and communicate with library volunteers and assist the school librarian as requested.

Marathon: The major fall fundraiser held at Lake Cornelia Park. Students collect donations for walking or biking around the lake.

New Family Liaison: Helps new families become acquainted with Our Lady of Grace School.

Parent Communication Network (PCN): An organization serving the community by offering parenting programs on the transitional developments of students grades K–12.

Phone Tree: Parent volunteers who call approximately 15 families only in extreme emergencies.

Photography Coordinator: Organizes and archives photo coverage of major school events.

Playground Coordinator: Schedules volunteers, communicates with volunteers, and provides playground maintenance and upkeep.

Playground Assistants: Supervise recess during the lunch period and assist coordinator as needed.

Registration: Held in August during which parents sign up to volunteer, pay tuition and PSO dues, meet with teachers and purchase supplies.

Resource Assistants: Parents who assist teachers by photocopying, assembling packets, or filling other teacher requests.

Room Parents: Parents who coordinate classroom activities for teachers and PSO.

Santa's Secret Shop: A Christmas shop giving students the opportunity to purchase gifts for family and friends.

School Supplies: A service to the Our Lady of Grace community in which the required school supplies for the year for each classroom are available for purchase at registration.

Service Coordinator: Supervise the collection and distribution of gifts for the Thanksgiving Baskets and the Reuben Lindh Christmas project.

Snowbusters: A program at Hyland Hills Ski Area for students grades 3–8 to ski or snowboard.

Spanish Liaison: Act as liaison to the Spanish teachers.

Spirit Shop: A “not for profit” store which sells Our Lady of Grace logo items to promote school spirit. The store is open once a month.

OLG Sport Wrap: Keep OLG community updated on sporting events.

Target Connection: A program in which OLG receives a percentage of all purchases from Target when a credit card is used.

Used Uniforms: Two uniform sales where parents may purchase used uniforms.

Youth Enrichment: Extracurricular classes offered before or after school throughout the year.



SOCIAL JUSTICE MINISTRIES

Director—Anne Tiller 952.929.3317 ext. 113, annetiller@olgparish.org

Mission—Inspired by the Gospel of Jesus Christ, the Social Justice Ministries are the catalyst within Our Lady of Grace Parish Community for promoting social justice through education, leadership, service, charity, advocacy & collaboration.

Social Justice Ministries Committee

Contact—Anne Tiller 952.929.3317 ext. 113, annetiller@olgparish.org;

Tom LaForce 952.920.3313

The Social Justice Ministries Committee works within the mission of the Social Justice Ministries and meets one evening each month for approximately two hours. The Committee supports and develops relationships with the direct service organizations and mission sites creating opportunities for charitable works. Recognizing that charitable works are only part of our responsibility to the disadvantaged, the Committee seeks to educate the OLG community about topics and legislation that directly affect the most vulnerable and to encourage active responses to systemic injustice.

DIGNITY OF LIFE MINISTRY

Mission—Recognizing that many families and individuals are either denied or are lacking dignity in their lives; work with and support programs which help in this regard.

Adoption Option

Contact—Betty Garrity 952.926.3239 and Gertrude Rocheford 952.936.9652

Mission—To provide grants to birth parents who have made an adoption plan.

Volunteer

Interested in promoting adoption. Attend meetings four to five times per year.

Community Caring for Life/Respect Life

Contact—Anne Tiller 952.929.3317 x113, annetiller@olgparish.org

Mission—To help those in need at any time in their lives, from conception to natural death.

Our current work includes support for two Life-Care Centers, which provide diapers to needy mothers, but we want to do more! You can help direct our energies as we grow.

Chair

Lead monthly meetings to plan future service initiatives and send out meeting notes. Approximately three hours per month plus any special activities in which you may choose to become involved.

Committee Member

Help plan future service initiatives by attending monthly meeting (ten months/year). Approximately 1½ hours per month plus any special activities in which you may choose to become involved.

Diaper Volunteer

Deliver diapers from OLG Church to Life-Care Center each week for a month.

Time commitment: one hour or less per week (for the month assigned).

Crib Retrofit (light carpentry work) Volunteer

Retrofit (to meet current safety standards) and refinish donated cribs in the workshop at Southside Life-Care Center. These cribs are in high demand for needy families. Time commitment and schedule are entirely up to you.

FINANCE MINISTRY

Contact—Sheila Folkestad 952.926.4511, sfolkestad@comcast.net

Mission—To evaluate grant requests and allocate funds.

Finance Committee

Work with the Finance Chair and Director of Social Justice in evaluating proposals and recommending allocation of funds. Prepare budgets for allocation of funds.

MISSIONS MINISTRY

Mission—Recognizing that God's work embraces the entire world, seek opportunities to reach out and help those in need both here in this country and community and within and outside the United States.

Friends of the Orphans

Contact—D'Anne Briggs 952.935.8333, deedeeb01@comcast.net

Mission—To raise funds to provide food, clothing, shelter, healthcare and education for the children of Nuestros Pequeños Hermanos.

Donors

Contribute items for annual Fiesta Silent Auction.

Sponsors

Sponsor a child.

The Ghana Project

Contact—Daryl Eastburg 952.926.6612

Mission—To support two parishes in Ghana through personal support and care from an Our Lady of Grace team of volunteers.

Ghana Mission Team Director

Oversee leadership positions, lead meetings, team communications, delegate tasks, communicate with sister parishes, Father Bob, Social Justice Ministries Committee and Parish Board.

Treasurer

Record and oversee mission funds. Communication with OLG and Ghanaian sister parishes regarding financial transactions.

Parish and School Communications Leader

Engage and inform the parish and school about the Ghana Mission. Coordinate communication efforts with parish and school; create and/or delegate Ghana Mission Newsletter, flyers, bulletin inserts, invitations, presentations in the school and to faith formation, website, etc. Recruit new mission team members.

Ministry Projects and Programs Leader

Oversee ministry projects and programs. Compile & record information for each project for the website & parish/school communications. Communicate with appropriate parties in sister parishes. Hold meetings for individual projects and programs if needed.

Website

Maintain an up-to-date Ghana Mission website where team members and parishioners may visit to see meeting minutes, calendar, information on our sister parishes, ministry programs and projects, travelogues and photos, and possibly communicate or leave messages. This website could be viewed by our sister parishes as well, and may be a form of communication with them.

Hospitality

Welcome and help with plans and accommodations of any Ghanaians while visiting our parish. Provide hospitality such as food and decorations for meetings or special events. Help to arrange gifts for sister parishes.

Trip Preparation Leader(s): January – June

Lead trip preparation meetings covering the culture, geography, history, and travel for the next group of travelers to Ghana. Arrange for guest speakers. Coordinate logistics of plane tickets, visas, accommodations, and communication with Ghanaian Sister Parishes. Work with travelers to collect donations and gifts. At least one leader must have traveled on a previous OLG Ghana Mission trip.

Ghana Mission Weekend Leader(s): August – September

Lead the planning of the Mission Weekend Celebration with the returning travelers, delegate and assign tasks, recruit volunteers. The Mission Weekend is our fundraising weekend for the projects and programs with our sister parishes and includes pulpit talks, photos and stories from the trip, project updates, multimedia or video presentation, involvement opportunities, recruitment of new team members and interested travelers, and snacks.

Mission Team Member

Engage in and support any of the above categories, participation by anyone interested in social justice with a special focus on Ghana, travel to Ghana if desired. Submit meeting minutes to group after meetings.

Ghana Mission Assistant

Be a host family; assist with mission supply collections and packing for mission trips; assist with fundraising and communications.

Mazatlan Charities

Contacts—Kay and Irv Carr 952.925.3373, ceacarr@aol.com

Mission—To provide help to needy families at a support center in Mexico founded by Our Lady of Grace's Carr Family.

Donors

Contribute toothbrushes and trinkets for Epiphany Party; contribute to a scholarship fund.

St. Elizabeth Seton School

Contact—Bill Egan 952.922.3947, wegan@oppenheimer.com

Mission—Provide strong and continuing support to SESS in achieving its mission of providing a strong Catholic education for the children of North Minneapolis.

Chairperson

Ensure success of OLG's Mission to SESS.

Pastoral Support

Provide pastoral leadership, ongoing prayers, and support to the Parish's Mission to SESS.

Mentor

Mentor grade school students two or three mornings a month.

Marketing Coordinator

Raise awareness of SESS Mission within the OLG community, utilizing a variety of communication techniques.

Enrichment Programs Coordinator

Help develop after school programs to provide additional opportunities for the children.

Technology Coordinator

Assisting SESS in developing and administering a long term technology plan.

Tutoring Coordinator

Coordinate OLG's tutoring efforts at SESS.

SERVICE MINISTRY

Mission—Engage in a variety of activities directed at the plight of the economically & socially disadvantaged, particularly in the areas of food and clothing—activities such as providing meals to the hungry, disabled, elderly or homebound.

Catholic Charities Branch I

Contact—Anne Tiller, 952.929.3317 ext. 113, annetiller@olgparish.org

Mission—Assist individuals and families in crisis or with limited resources by providing food assistance and baby services within the Phillips neighborhood.

Food Deliverer

Pick up bags of groceries from bins in church entry and from a grocery cart in upper parking lot entry. 1½ hours per week.

The Kateri Residence

Contact—Jerry Peterson 952.941.3107, jjcpeterson@aol.com

Mission—To provide a safe, supportive environment to help the minds, bodies, hearts and spirits of American Indian women in recovery from chemical dependency.

Kateri Residence Volunteers

Interact with clients once a month at Bingo and provide prizes.

Loaves and Fishes

Contacts— Mary Jean & Richard Weigel 952.920.2151, mjw119@gmail.com or rwweigel@gmail.com

Mission—To provide a nutritious evening meal and hospitality to residents in the St. Stephen's inner-city neighborhood of South Minneapolis on the second Wednesday of each month.

Meal Server

Help serve supper at a cafeteria in an inner city neighborhood and cleanup afterwards. 5:00 – 7:00 pm on the second Wednesday of the summer months.

Cook

Help prepare a meal at a cafeteria in an inner city neighborhood. 1:00 – 4:00 pm on the second Wednesday of the month.

Meals on Wheels

Contacts—Ann Elliott, 952.928.8811, aecelliott@msn.com;
Bob Kroth, 612.889.5720, bobbvee1@aol.com

Mission—To deliver hot, nutritious meals to the elderly and homebound in our area.

Drivers

Drivers commit to drive one time a month (either first Mondays or second Fridays of the month.) Time Commitment is 1½ hours per month. The Driver Coordinator recruits drivers and calls substitute drivers as needed. Coordinator position can be done at home. Time commitment varies.

Substitute Driver

Substitute for a regular Meals on Wheels Driver as needed and per your availability.

St. Anne's Place

Contact—Linda Gergen, 952.928.9303

Mission—To provide women in crisis or transition with a stable environment and the opportunity to explore options for their future.

Volunteers

Help with meals, cleanup, and assisting with arts and crafts projects with kids.

St. Stephen's Human Services

Contact—John Schneider, 952.926.4024

Mission—To offer a free store, housing services and family services plus services for the elderly & persons with special needs.

Donations - Items for stores

VEAP—Volunteers Enlisted to Assist People

Contact—Cathe Cich 952.922.5272, cathe-c@cmcast.net;
Pat Gorman 952.920.3080, hprg27@comcast.net

Mission—To assist people who can't provide for themselves financially, physically, and/or emotionally through transportation, food shelf, counseling and other services. Deliver food for VEAP. Assist with special collection, Back to School, Thanksgiving and December Toy Drive.

VEAP Food Donors

Donate food weekly.

VEAP Food Transporters

One driver every Tuesday.

VEAP Special Collection Donors:

Donate food for special collections.

VEAP Assistants

Assist with three major collections per year & communicate information about VEAP activities. 8 to 14 hrs. per year.

Liaisons at Our Lady of Grace for VEAP

Volunteers assisting this Christian Community to help those who need assistance with food, school supplies, Thanksgiving meals and Christmas Toy Drive. We communicate VEAP messages and needs to the members of Our Lady of Grace parish. 15 to 18 hours per year.

SHELTER MINISTRY

Mission—Support and become involved in programs directed at the plight of the economically and socially disadvantaged, particularly programs which provide both temporary and permanent shelter to families in need.

Families Moving Forward

Our Lady of Grace hosts three to five homeless families in need of temporary shelter for three or four weeks every year, providing them with meals, loving support, and sleeping space.

Contact—Jennifer Karlen 952.829.7133, thekarlens@comcast.net

Mission—To offer shelter, meals, and basic needs for homeless families at Our Lady of Grace for one week periods, three or four times per year.

Coordinating Team

Work as part of a team to coordinate the Families Moving Forward ministry at Our Lady of Grace. Four to six hours per week in the weeks prior to a hosting week, plus the hours of the hosting week three to four times per year. Two year commitment.

Sign-Up Captain

Ensure sign-up tables are covered by staff and fill in at tables when necessary. Two year commitment. Two to three hours plus coverage of sign-up tables as necessary per hosting week.

Sign-Up Staff (Six needed)

Provide staff for volunteer minister sign-up tables before and after weekend Masses to assist potential volunteer ministers in finding fulfilling opportunities. One hour on a Sunday before the hosting week per hosting week.

Set Up Captain

Contact volunteer ministers to remind them of their commitment, supervise set up volunteer ministers, and ensure facilities are fully prepared for guests' arrival. Two year commitment. Two to three hours plus three hours on Sunday of guest arrival per hosting week.

Set Up Staff (Twelve needed)

Prepare parish office building for homeless guests by arranging guests' rooms with inflatable beds and basic needs, and stocking kitchen with supplies. Three hours on Sunday of guest arrival per hosting week.

Dinner Team Assistant (Four per day)

Set dinner tables, serve meal and clean up kitchen and dining room after guests have finished eating. Dinner team captain chooses meal to be served and contacts food providers with food to bring. Two and one-half hours for one evening per hosting week.

Food Captain

With dinner team captains, plan dinner menus for the week and contact breakfast and lunch providers with items needed. Two year commitment. Four to five hours per hosting week.

Food Providers (Ten per day)

Bring food requested by Food Captain to parish office building by 5:15 pm on day chosen. Volunteer minister chooses which meal to provide for breakfast, lunch or dinner. One hour on one day per hosting week.

Childcare Captain

Contact childcare volunteer ministers to remind them of when they volunteered to help and find volunteer ministers or work themselves when a shortage occurs. Two year commitment. Two to three hours plus coverage of childcare as necessary per hosting week.

Childcare Assistant (Three per night)

Supervise and play with the children of families staying at Our Lady of Grace; provide their parents with two hours of quiet time in the evening. Two hours for one evening per hosting week.

Hosting Coordinator

Call volunteer ministers for Breakfast, Evening, and Overnight hosting to remind them of their times and find volunteer ministers where more people are needed. Two year commitment. Four to five hours plus hosting coverage as necessary per hosting week.

Evening Host (Two per night)

Serve as host to our guests by greeting them at arrival, dining with them at dinner, and visiting with them throughout the evening. Also supervise their bag lunch preparation. Three hours for one evening per hosting week.

Overnight Host (Two per night)

Spend the night at OLG with one other volunteer minister, assuring guests are safe and comfortable. One night per hosting week.

Breakfast Host (Two per morning)

Help guests prepare their own breakfast and get ready for their 7:00 am bus. Clean up kitchen and dining area once they have departed. One and one-half hours for one morning per hosting week.

Laundry Captain

Remind laundry assistants of their laundry day. Find volunteer ministers to fill in gaps. Two year commitment. Two to three hours plus laundry coverage as necessary per hosting week.

Laundry Assistant (One per day, six on Sunday)

Pick up and wash one to two loads of laundry (sheets, towels, kitchen towels) for return to parish office building the next day. Three to four hours, once per hosting week.

Take Down Captain

Contact Take Down Assistants to remind them of their commitment and work with them to ensure the facilities are returned completely to their original format. Two year commitment. Two to three hours plus three hours on Sunday of guest departure per hosting week.

Take Down Assistant (Ten needed)

Disassemble beds, clean rooms, remove kitchen items, and return facilities to original format. Three hours on the Sunday of guest departure per hosting week.

Supplies Captain

Keep FMF storage area stocked with basic needs of guest including nonperishable foods, toiletries, and linens. Two year commitment. Four to five hours per hosting week.

On-Call Substitute

Substitute for positions during a Families Moving Forward hosting week as needed and available. Time commitment: as available per your schedule.



STEWARDSHIP & SHARED MINISTRY

Mission—Stewardship is a response to our baptismal call to share our God-given gifts of time, talent and treasure.

STEWARDSHIP OF TIME & TALENT: SHARED MINISTRY

Contact—Mary Ann Marschall 952.929.3317 ext. 115, maryannmarschall@olgparish.org

Mission—To develop, implement, and maintain an effective shared ministry system that encourages and provides opportunities for parishioners to follow their baptismal call in the giving of their gifts in ministry.

Shared Ministry Committee

Coordinate and oversee the shared ministry system. Monthly two hour meetings plus one to two hours per month working on projects at own convenience. Help with seasonal events such as the Time and Talent Ministries Fairs and the Ministries Appreciation Weekend in the spring.

Data Entry Assistant

Enter data from the Shared Ministry Sign-Up Forms and update data as needed. One to two hours per week in September and October. One to two hours per month the remainder of the year.

Shared Ministry Office Assistant

Assist the Shared Ministry Office with typing, filing, mailings, packet assembly, and other clerical duties. At one's convenience.

Facilitators for Gifts Discovery Sessions

Facilitate a Gifts Discovery Session that assists parishioners in discovering their God-given gifts and how they might share those in ministry. Two to four times a year. Training provided.

Volunteer Ministry Appreciation Event

Coordinators

Plan and coordinate an annual Parish-wide Volunteer Ministry Appreciation Event.

Assistants

Assist in planning, coordinating, setting up, and cleaning up for the annual Parish-wide Volunteer Ministry Appreciation Event.

Ministry and Boundaries Training

Registration Contact: Parish Secretary or Pam Berry 952.929.3317, ext. 103, pamelaberry@olgparish.org

Facilitator

Facilitate the parish Ministry and Boundaries: Creating safe environments training in collaboration with the Director of Shared Ministries. Facilitate a minimum of four trainings per year to as many as once or twice a month per your availability. Knowledge: Abuse prevention and appropriate boundaries for working with minors and vulnerable adults. Background in law enforcement, psychology, counseling or related area is helpful.

Assistant

Assist with set up, check-in, and take down for Ministry and Boundaries: Creating Safe Environments training. Assist with other parish office work during the training as needed. 3-3½ hours once or twice per month depending on month and your availability.

Yellow Pages Committee

Create and maintain a directory of volunteer ministries at Our Lady of Grace. Facilitate distribution to Our Lady of Grace parishioners at the Time and Talent Ministries Fair and through a bulk mailing. Help develop and implement a plan for the creation of an electronic Yellow Pages directory.

Chairperson

Collaborate with the Director of Shared Ministries, Yellow Pages Editor, and Yellow Pages Designer to complete an updated version of the Yellow Pages. Request revisions of past year's Yellow Pages from staff, coordinate printing and mailing of the Yellow Pages.

Designer

Provide design and layout services for the production of the Yellow Pages. Create artwork or digital photography to enhance the presentation of the Yellow Pages as needed.

Editor

Compile edits and proofread the Yellow Pages throughout the redesign process.

STEWARDSHIP OF TREASURE & DEVELOPMENT

Stewardship of Treasure, Development and Endowment Advisory Committees (EAC) (see page 8)

Our Lady of Grace Staff Contact—John Joslin 952.929.3317 ext. 219, johnjoslin@olgparish.org

Mission—To assist in establishing new avenues of financial support based on the theology of stewardship of time, talent, and treasure for additional ministry and physical growth in future years.



Our Lady of Grace Stewardship of Time and Talent

2008-2009 Ministry Interest Form for Adults

Living the vision of Christ in the world. Sharing our gifts generously.

Stewardship of Time and Talent is about sharing your God-given gifts in your family, community, and church. This form lists ways you can share your time and talent at Our Lady of Grace Church. Pray and reflect about how God is calling you to share your gifts of time and talent.

Return this form to the parish office, in the Sunday collection basket or mail to:

Mary Ann Marschall, Dir. of Shared Ministries, Our Lady of Grace, 5071 Eden Avenue, Edina, MN 55436

PLEASE!: PRINT all personal information. Use ONE form per PERSON!



Name _____

Address _____ City _____ ZIP _____

Phone: Home _____ Work _____ Cell/Pager _____

Email _____

Best Place to Contact Me (Circle): HOME • WORK CELL EMAIL When? (Circle Two): AM or PM / Weekday or Weekend

Complete this form by marking a box below: I to indicate your Interest in participating in a ministry

A to indicate you are Active in a ministry and plan to continue

D to Discontinue your participation in a ministry in which you are currently active

For reference, note Yellow Pages page number(s) in the major headings for each Ministry.

Cut along line

ADMINISTRATION /MAINTENANCE (ADM) (p12)			
Parish Office Assistance			
I	A	D	Collection Counter (015)
I	A	D	Daytime Receptionist (030)
I	A	D	Parish Booklet Asst (020)
Memorial Gardens			
I	A	D	Coordinator (035)
I	A	D	Gardener (040)
CLUBS & ORGANIZATIONS (CL) (p12)			
Men's Club (CLM) (p12)			
I	A	D	Member (001)
I	A	D	Executive Board (002)
Women's Club (CLW) (p13)			
I	A	D	Member (001)
I	A	D	Leadership Team (005)
FAITH FORMATION (FF) (p13)			
Adult Faith Formation (FFA) (p13)			
I	A	D	Board Member (005)
I	A	D	Annual Scrip. Series Coord. (018)
I	A	D	Scripture Insti Setup Assist (019)
I	A	D	CRHP Participant - Men's (020)
I	A	D	CRHP Participant- Women's (021)
Church Library (p14)			
I	A	D	Librarian (035)
I	A	D	Assistant Librarian (036)
I	A	D	Library Cataloger (038)
I	A	D	Catalog Card Filer (039)
I	A	D	Shelf Checker (040)

I	A	D	Overdue Phone Caller (041)
Rite of Christian Initiation of Adults (RCI) (p15)			
I	A	D	Catechist (003)
I	A	D	Sponsor (006)
I	A	D	Support Team Member (007)
Youth Ministry (FFY) (p15)			
I	A	D	Gr. 9 Conf Catechist (001)
I	A	D	HS Youth Group Leader (002)
I	A	D	Gr. 6-8 Catechist (004)
I	A	D	Friday Night Out Asst (005)
I	A	D	Parent Teen Board (006)
Child Faith Formation (FFC) (p16)			
I	A	D	Team Catechist (121)
I	A	D	Classroom Assistant (122)
I	A	D	Substitute Catechist (123)
I	A	D	Hospitality Support (005)
I	A	D	Hall Monitor (125)
I	A	D	Nursery Volunteer (030)
I	A	D	Office Support (038)
I	A	D	Leader-Child Lit of Word (008)
I	A	D	Board Member (055)
Preschool Faith Formation (FFS) (p17)			
I	A	D	Team Catechist (031)
I	A	D	Activity Specialist (050)
I	A	D	Room Parent (018)
I	A	D	Office Assistant (026)
I	A	D	Coffee Crew (060)
I	A	D	Hall Monitor (065)

Vacation Bible School Faith Form. (FFV) (p18)			
I	A	D	Crew Leader (010)
I	A	D	Music/Crafts Etc. Helper (007)
I	A	D	Decorator (004)
LITURGICAL MINISTRY (LIT) (p18)			
I	A	D	Altar Server (Gr. 5 +) (005)
I	A	D	Arts/Environment Commt (010)
I	A	D	Baptism Team Member (015)
I	A	D	Baptism Alb Fabric Cutter (017)
I	A	D	Eucharistic Minister (020)
I	A	D	Greeter Coordinator (026)
I	A	D	Greeter (025)
I	A	D	Lector (035)
I	A	D	Linen and Vigil Light Care (046)
I	A	D	Liturgy Committee (040)
I	A	D	Liturgy Resource Person (048)
I	A	D	Plant Care - Interior (045)
I	A	D	Usher (050)
I	A	D	Vestment Care (047)
MARRIAGE MINISTRY (CAN & LIT) (p20)			
I	A	D	Prepare Couple (CAN001)
I	A	D	Wedding Min Chair (LIT055)
I	A	D	Wedding Coord Min (LIT056)
MUSIC MINISTRY (MUS) (p20)			
I	A	D	Schola Cantorum (005)
I	A	D	Canticle (004)
I	A	D	Children's Choir (K-5th) (007)

Continued on other side

MUSIC MINISTRY (MUS) (p20)			
I	A	D	Sunday 6 PM Music Group (006)
I	A	D	Cantor (002)
NEW PARISH WELCOMING & REG (NEW) (p21)			
I	A	D	Packet Coordinator (004)
I	A	D	Telephone Caller Coord (010)
I	A	D	Telephone Caller (011)
I	A	D	Welcoming Team Coord (014)
I	A	D	Orientation/Reg Host (006)
I	A	D	Orientation/Reg Asst (007)
I	A	D	Orientation/Reg Historian (013)
NURSERY (NUR) (p22)			
I	A	D	Nursery Supervisor (009)
I	A	D	Child Care Aide (001)
PARISH CENSUS (CEN) (p22)			
I	A	D	Coord Committee Member (005)
I	A	D	Design/Desktop Asst. (010)
I	A	D	Mailing Assistant (015)
I	A	D	Phone Caller (020)
I	A	D	Data Entry Assistant (025)
PASTORAL MINISTRY (PAS) (p23)			
I	A	D	Pastoral Care Comm Member (001)
Eucharistic Adoration (PRA) (p23)			
I	A	D	Head Coordinator (005)
I	A	D	Hourly Coordinator (006)
I	A	D	Prayer Minister (007)
Eucharistic Ministry to Homebound (PAS) (p23)			
I	A	D	Eucharistic Minister (005)
Living Rosary Prayer Network (PRA) (p23)			
I	A	D	Coordinator (010)
I	A	D	Prayer Team Captain (019)
I	A	D	Prayer Person (011)
Our Lady of Grace Prayer Group (PRA) (p24)			
I	A	D	Prayer Group Member (030)
Our Lady Knitters & Crocheters (CLQ) (p24)			
I	A	D	Our Lady Knitter & Crocheter(003)
Parish Nurse Ministry (PAS) (p24)			
I	A	D	Care Team Minister (083)
I	A	D	Blood Pressure Clinic Minister (076)
I	A	D	Health Cabinet Minister (073)
I	A	D	Nurse Volunteer Minister (072)
I	A	D	Transportation Minister (075)
Funeral Hospitality Minister (PAS) (p25)			
I	A	D	Food Provider (016)
I	A	D	Kitchen Worker ((019)
Stephens Ministry (PAS) (p25)			
I	A	D	Stephen Minister (065)
Seniors Ministry (PAS) (p26)			
			Ministry Event Coord (050)

Ministries of Enrich. & Support (PAS) (p25)			
I	A	D	Dementia Caregiver Group Facilitator (070)
I	A	D	Grief Support Minister (020)
I	A	D	Mental Health Ministry (101)
I	A	D	Rsrc. Minister (Library & Mtls) (090)
Our Lady Quilters (CLQ) (p26)			
I	A	D	Our Lady Quilter (001)
I	A	D	At Home Machine Sewer (002)
PARENT SCHOOL ORGANIZATION (PSO) (p27)			
I	A	D	Partners in Education Asst (100)
SOCIAL JUSTICE MINISTRIES (SJM) (p29)			
I	A	D	Committee Member (005)
I	A	D	Finance Committee Member (028)
Adoption Option (p 29)			
I	A	D	Adoption Option Volunteer (070)
Community Caring for Life (p29)			
I	A	D	Committee Chair (020)
I	A	D	Committee Member (021)
I	A	D	Diaper Volunteer (022)
I	A	D	Crib Retrofit (075)
Missions Ministry (p30):			
I	A	D	Friends of Orphans Donor (046)
I	A	D	Friends of Orphans Sponsor (049)
I	A	D	Mazatlan Charities Donor (048)
The Ghana Project (p30)			
I	A	D	Ghana Team Director (120)
I	A	D	Treasurer (121)
I	A	D	Parish & School Comm Leader (122)
I	A	D	Projects & Programs Leader (123)
I	A	D	Website Assistant (124)
I	A	D	Hospitality Assistant (125)
I	A	D	Trip Preparation Leaders (126)
I	A	D	Ghana Weekend Leaders (127)
I	A	D	Mission Team Member (128)
I	A	D	Ghana Mission Assistant (095)
St. Elizabeth Seton School (p31)			
I	A	D	Chairperson (140)
I	A	D	Pastoral Support (141)
I	A	D	Mentor (142)
I	A	D	Marketing Coordinator (143)
I	A	D	Enrich. Prog.Coordinator (144)
I	A	D	Technology Coordinator (145)
I	A	D	Tutoring Coordinator (146)
Service Ministry (p32)			
I	A	D	Catholic Charities Food Deliverer (034)
I	A	D	Kateri Residence Volunteer (085)
I	A	D	Loaves & Fishes Meal Server (041)
I	A	D	Loaves & Fishes Cook (040)
I	A	D	St. Stephen's Donations (088)

I	A	D	St. Anne's Place Volunteer (086)
I	A	D	VEAP Food Donor (031)
I	A	D	VEAP Food Transporter (032)
I	A	D	VEAP Assistant (035)
I	A	D	Liaison at OLG for VEAP (037)
I	A	D	VEAP Special Collection Donor (038)
Meals on Wheels (PAS) (p33)			
I	A	D	Driver (039)
I	A	D	Driver Substitute (047)
Families Moving Forward (FMF) (p 34)			
I	A	D	FMF Coordinating Team (006)
I	A	D	Sign Up - Captain (035)
I	A	D	Sign Up - Staff Member (036)
I	A	D	Setup - Captain (030)
I	A	D	Setup - Staff Member (031)
I	A	D	Dinner Team Assistant (015)
I	A	D	Dinner Team Food Captain (016)
I	A	D	Food Provider (017)
I	A	D	Childcare Captain (011)
I	A	D	Childcare Assistant (010)
I	A	D	Hosting - Coordinator (021)
I	A	D	Evening Host (022)
I	A	D	Overnight Host (023)
I	A	D	Breakfast Host (020)
I	A	D	Laundry - Captain (026)
I	A	D	Laundry - Assistant (025)
I	A	D	Take Down - Captain (046)
I	A	D	Take Down - Assistant (045)
I	A	D	Supplies - Captain (040)
I	A	D	On Call Substitutes (027)
STEWARDSHIP OF TIME & TALENT (SHR) (p36)			
I	A	D	Data Entry Assistant (015)
I	A	D	Shared Ministry Office Asst (006)
I	A	D	Facilitator Gift Discovery Sessions(040)
I	A	D	Shared Min. Commt Member(005)
I	A	D	Appreciation Event Coord. (011)
I	A	D	Appreciation Event Assistant (010)
I	A	D	Ministry & Boundaries Training Facilitator (055)
I	A	D	Ministry & Boundaries Training Assistant (056)
I	A	D	Yellow Pages Comt. Chairperson (036)
I	A	D	Yellow Pages Designer (038)
I	A	D	Yellow Pages Editor (037)
STEWARDSHIP OF TREASURE & DEV (SPD) (p37)			
I	A	D	Advisory Committee(SPD005)

Thank you so much for sharing your gifts in ministry!



Our Lady of Grace Stewardship of Time and Talent

2008-2009 Ministry Interest Form for Children and Youth

Living the vision of Christ in the world. Sharing our gifts generously.

Stewardship of Time and Talent is about sharing your God-given gifts in your family, community, and church. This form lists ways you can share your time and talent at Our Lady of Grace Church. Pray and talk with your parents/guardians about sharing the gifts God gave you and fill out this form.

Return this form to the parish office, in the Sunday collection basket or mail to:

Mary Ann Marschall, Dir. of Shared Ministries, Our Lady of Grace, 5071 Eden Avenue, Edina, MN 55436

PLEASE!: PRINT all personal information. Use ONE form per PERSON!



Name _____ Age _____ Grade 08/09 _____

Parent/Guardian _____

Address _____ City _____ ZIP _____

Phone: Home _____ Work _____ Cell/Pager _____

Email _____

Cut along line



Stewardship of Time & Talent in my Church

Stewardship of Time and Talent is about sharing your God-given gifts in your family, community, and church. The following are ways you can share your time and talent at Our Lady of Grace Church.

GRADE K-12	
	Help weed, rake or pick up trash on the Our Lady of Grace grounds
	Be an altar server at Mass (Gr. 5 & up)
	Join the Youth Choristers (Gr. 2-6)
	Be a greeter at Mass (with parent/guardian for Gr. K-6)
	Spend time in Eucharistic Adoration (with parent/guardian for Gr. K-10)
GRADE 6-12	
	Be a Crew Leader for Vacation Bible School
	Help decorate for Vacation Bible School
	Help prepare materials for Sunday School
	Be a Sunday School Office Assistant
	Sing or play an instrument in the 6:00 pm Sunday Mass Music Group
	Serve dinner for Families Moving Forward (with parent/guardian)

	Help with child care for Families Moving Forward (with parent/guardian)
	Help weed, rake or pick up trash on the Our Lady of Grace grounds
	Be a Shared Ministry Office Assistant
	Help with the Ministry Appreciation Event
	Participate in the Gr. 6-8 Mission Trip
	Be an usher at Sunday Mass
	Assist in the parish nursery
GRADE 9-12	
	Be office support for Child Faith Formation
	Be a team catechist for Sunday School
	Be a music leader for Sunday School
	Help with music, crafts, games & food for Vacation Bible School
	Be a Loaves & Fishes Meal Server

Continued on other side

GRADE 9–12 Cont'	
	Participate in the Gr. 9-12 Mission Trip
GRADE 10–12	
	Be a Friday Night Out Assistant
	Help in Child Faith Formation as a:
	Team Catechist
	Classroom Assistant
	Hospitality Support
	Assist with New Parishioner Sessions
	Help with Families Moving Forward
	Be a Data Entry Assistant for Shared Ministry

	Knit Prayer Shawls for Our Lady Knitters & Crocheters
	Be a Eucharistic Minister (Must be Confirmed & trained)
	Be a Lector at Mass (Must be Confirmed & trained)
GRADE 11–12	
	Be a parish ambassador to Ghana (with parent/guardian)
GRADE 12	
	Help in Youth Faith Formation as a:
	Gr. 9 Confirmation Catechist
	High School Faith Formation Youth Group Leader
	Gr. 6-8 Faith Formation Catechist

Thank you so much for sharing your gifts in ministry!

“As each one has received a gift, use it to serve one another as good stewards of God’s varied grace.”

1 Peter 4:10

Our Lady of Grace
Stewardship of Time and Talent
Gift Inventory Form



Participation in the Gift Inventory does not constitute a commitment to serve. Rather, it gives the parish the opportunity to invite you to participate based on your gifts and interests rather than out of desperation. **This form can be used for multiple users simply by indicating the name next to the gift or interest of that person.**

Please drop this form at the parish office, in the Sunday collection basket or mail to:

Mary Ann Marschall, Director of Shared Ministries, Our Lady of Grace, 5071 Eden Avenue, Edina, MN 55436.

Name(s): _____ E-mail: _____

Phone: _____ Work: _____ Cell: _____

Address: _____ City: _____ Zip: _____

GIFTS OF TALENT & SKILL

What are skills or talents God has given you? (Check all that apply.)

Cut along line

- | | | |
|--|---|--|
| <input type="radio"/> Accounting/Finance | <input type="radio"/> Dancing | <input type="radio"/> Liturgy/Worship |
| <input type="radio"/> Acting/Drama | <input type="radio"/> Decorating | <input type="radio"/> Marketing/Selling |
| <input type="radio"/> Architecture | <input type="radio"/> Directing (drama) | <input type="radio"/> Mediating |
| <input type="radio"/> Artistic (designing, drawing, painting) | <input type="radio"/> Editing | <input type="radio"/> Medical/Nursing Care |
| <input type="radio"/> Baking | <input type="radio"/> Estate Planning | <input type="radio"/> Mentoring |
| <input type="radio"/> Bible Study Leader | <input type="radio"/> Evaluating/Surveys | <input type="radio"/> Motivational Speaking |
| <input type="radio"/> Budgeting | <input type="radio"/> Evangelizing | <input type="radio"/> Music (Instrument _____) |
| <input type="radio"/> Building Skills | <input type="radio"/> Facilitating Discussions | <input type="radio"/> Music (Vocal) |
| <input type="radio"/> air conditioning <input type="radio"/> carpentry | <input type="radio"/> Financial Planning | <input type="radio"/> Negotiating |
| <input type="radio"/> construction <input type="radio"/> electrical | <input type="radio"/> Flower Arranging | <input type="radio"/> Office Management |
| <input type="radio"/> general repairs <input type="radio"/> heating | <input type="radio"/> Fundraising/Development | <input type="radio"/> Organizing |
| <input type="radio"/> mech. repair <input type="radio"/> painting | <input type="radio"/> Gardening | <input type="radio"/> Outdoor Activities (Camping, etc.) |
| <input type="radio"/> plumbing <input type="radio"/> yard work | <input type="radio"/> Graphic Design | <input type="radio"/> Photography |
| <input type="radio"/> Calligraphy/Lettering | <input type="radio"/> Health, Safety, & Environment | <input type="radio"/> Planning Parties/Special Events |
| <input type="radio"/> Catering | <input type="radio"/> Home Visits | <input type="radio"/> Planning/Strategic Planning |
| <input type="radio"/> Child Care | <input type="radio"/> Hospitality/Welcoming | <input type="radio"/> Praying for Others |
| <input type="radio"/> Clerical Tasks (filing, bulk mailings) | <input type="radio"/> Housekeeping | <input type="radio"/> Project Management |
| <input type="radio"/> Compassionate Care | <input type="radio"/> Human Resources | <input type="radio"/> Property Management |
| <input type="radio"/> Communications | <input type="radio"/> Interior Design | <input type="radio"/> Provide Transportation |
| <input type="radio"/> data entry <input type="radio"/> spreadsheet | <input type="radio"/> Interviewing | <input type="radio"/> Public Relations/Promoting |
| <input type="radio"/> desktop pub. <input type="radio"/> website dev. | <input type="radio"/> Investments | <input type="radio"/> Public Speaking |
| <input type="radio"/> website maint. <input type="radio"/> writing | <input type="radio"/> Landscaping | <input type="radio"/> Receptionist |
| <input type="radio"/> Cooking | <input type="radio"/> Legal Services | <input type="radio"/> Recruiting |
| <input type="radio"/> Computer Network Support | <input type="radio"/> Library Work | <input type="radio"/> Research |
| <input type="radio"/> Counseling | <input type="radio"/> Language (Bilingual _____) | <input type="radio"/> Serving Food |
| <input type="radio"/> Crafts/Creative Activities | <input type="radio"/> Listening to Others | <input type="radio"/> Sewing |

- Sound Systems/Recording
- Speaking Coach
- Sports (_____)
- Survey Design/Analysis
- Teaching/Presenting
- Team Building
- Telephone Calling
- Training
- Ushering
- Video Taping/Production
- Visioning
- Other _____

- Discrimination/Inclusiveness
- Economic & Community Development
- Employment Issues
- Environment/Ecology
- Evangelism/Outreach
- Faith Formation
- Government & Political Reform
- Grief & Loss
- Health Care Issues
- Homelessness
- Hospice
- Human Rights
- Hunger
- Immigrants
- Individuals Without Nearby Families
- Intergenerational Activities
- Literacy
- Low Income Families
- Outreach to Other Churches
- Peace
- People of Other Cultures
- Prevention of Abuse/Safety
- Prison/Juvenile Centers
- Racism
- Refugees

- Respect Life Issues
- Shared Ministry/Stewardship
- Social Justice
- Spirituality
- Stewardship of Treasure
- Terminal Illnesses
- Veterans
- Victims of Abuse
- Vulnerable Individuals: Physical, Mental, etc.
- Religious Vocations
- Volunteerism
- Worship Life
- Youth at Risk
- Other _____

Gifts of Compassion

What concerns stir your heart?

Where do you see a need for action?

(Check all that apply.)

- Affordable Housing
- Addiction
- Aging/Elder Care
- Caring/Pastoral Care
- Children at Risk
- Disabilities
- Disaster Relief

Comments: _____

Questions? Contact: Mary Ann Marschall, Director of Shared Ministries,
 952-929-3317, ext. 115, maryannmarschall@olgparish.org

*“As each one has received a gift, use it to serve one another as good stewards of God’s varied grace.”
 1 Peter 4:10*

*“There are different gifts but the same Lord; there are different workings but the same God who produces all of them in everyone. To each individual the manifestation of the Spirit is given for some benefit ...But one and the same Spirit produces all f these...”
 1 Corinthians 12:4-7, 11a*